



Clark County Health Department

Dr. Eric B. Yazel, Health Officer

1201 Wall Street | Jeffersonville, IN 47130 | (812)282-7521
www.clarkhealth.net

CLARK COUNTY BOARD OF HEALTH MEETING MINUTES DECEMBER 7TH, 2022

Board members present: Ms. Fay Allen, Mr. Denny Hill, Dr. James Howard, Dr. Charles Kemper, Dr. Harold Martin, Ms. Teresa Natterman, Dr. Bhanu Thaker.

Staff members present: Eric Yazel, Health Officer; Zach Stewart, Atty; Doug Bentfield, Administrator; Karen Goodwell, Patricia Smith, Idannia Portugal.

Dr. Howard called the meeting to order at 8:38 A.M.

Dr. Howard made a motion to approve the minutes from the September 7, 2022 meeting.

Dr. Harold Martin approved, Dr. Howard seconded. The minutes were approved unanimously.

Public Comments:

Old Business:

New Business:

FLSA Employee Designation:

Karen Goodwell, Director of Human Resources for Clark County Government, reviewed FLSA exempt and non-exempt status, basically defining those eligible for overtime or comp-time. It is up to the employer to classify such employee, according to the U.S. Department of Labor-Wage & Hour Division Requirements. The administrator position at the Clark County Health Department has traditionally earned comp-time. It is proposed that the Clark County Health Department Administrator be reclassified as “exempt” beginning 01/01/2023. There are other positions within the county that are “exempt” that are varying levels of management similar to this position. Currently Dr. Yazel is the only other employee that is “exempt”. Ms. Goodwell mentioned that there are advantages to this proposition, depending on the circumstances. The



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Clark County Council was petitioned to increase the compensation for the position. Dr. Yazel added that Doug Bentfield shows up day and night when needed and accumulates substantial time, so it makes sense on the budget side. Dr. Yazel stated they are also looking into creating a position to provide additional assistance for the high demand of the administrator position. Dr. Yazel also emphasized that because of the kind of leadership that CCHD has in place the department doesn't have high turnover. This is why CCHD is able to provide so many services and resources for the community.

Teresa Natterman moved that as a board they recommend the position be exempt, approval is contingent on Clark County Council addressing compensation. Dr. Thaker seconded.

State Committee Reports:

Both Dr. Yazel and Doug Bentfield have contributed their own expertise and experience to varying state committees. Doug Bentfield was appointed to the IDOH Core Services Committee. This committee outlined the core services health departments must provide or facilitate to receive increased state funding. The Governor's Public Health Committee will use these services to request increased funding from the legislature. This will help create the framework that all local health departments will be guided.

TB Testing Schedule of Fees:

As of now, Clark County Health Department charges \$10.00 per Tuberculosis skin test, but a 10 dose vial costs CCHD \$290.00. Doug Bentfield requested the board raise TB Skin Test to \$20.00. This increase still leaves a deficit but will help offset some of the cost while keeping the test affordable. Unfortunately, CCHD is not able to bill insurance for these tests.

Dr. Martin made a motion to approve an increase from \$10.00 to \$20.00 per test, Dr. Thaker seconded.



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Cellphone Stipends:

Several years ago, the Clark County Health Board approved \$40.00 phone stipends based on job descriptions. Employees who traveled and utilized their cellphones for work would receive stipends. During the Covid-19 Pandemic stipends were given to every employee due to the high demand of phone calls, working late nights and weekends, traditional office staff working off-site clinics, and/or having to work from home in some cases. Doug Bentfield asked to continue to pay administrative employees phone stipends. The demand for two factor authentication for our computer systems, the need to take pictures of documents and text them to field staff, and ease of communication between field staff and administrative staff requires use of employee cellphones. This will include 3 administrative staff.

Dr. Charles Kemper made a motion to approve to continue paying phone stipends to all staff, including the 3 employees who were not being paid a phone stipend prior to the Covid-19 Pandemic, Mr. Denny Hill seconded.

2023 Meeting Dates:

Health Board Meetings will begin at 08:30am and will be held as follows:

March 1st, 2023

June 7th, 2023

September 6th, 2023

December 6th, 2023

Dr. Yazel stated that he will begin to send more information to Health Board Members and keep them more up to date with any changes or updates within the Clark County Health Department.

Ms. Fay Allen made a motion to approve meeting dates and times for 2023, Mr. Denny Hill seconded.



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Health Board Appointments:

The meeting on December 7th, 2022 will be Dr. Howard's last meeting as the Health Board President; he has asked not be reappointed as a Health Board Member.

Zachary Stewart, Clark County Health Department Attorney, stated the Clark County Commissioners will appoint a new member to the Health Board. The current health board members are asked to submit to the commissioners 5 individual names that meet the qualifications. There are three separate statutes that outline board positions/requirements.

Attorney Contract Renewal:

Doug Bentfield has requested to renew Zachary Stewart's contract with the Health Board. Both Doug Bentfield and Dr. Yazel stated that Zachary has always been responsive, and is a phenomenal asset to Clark County.

Dr. Martin offered a motion to retain Zachary Stewart as the Clark County Health Department Attorney, Mr. Denny Hill seconded.

Adjourn:

Dr. James Howard made a motion to adjourn the meeting, Dr. Charles Kemper seconded. Meeting ended at 9:39 AM.

NEXT MEETING WILL BE HELD ON MARCH 1st 2023

Respectfully submitted,

 3/1/23

Dr. Eric Yazel Date
Clark County Health Officer


Date
President