

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES  
MARCH 28, 2012**

The meeting was held at the Medical Arts Building Room 101 Sparks Ave. Jeffersonville IN.

Board Members present were: Terry Natterman, Dr. Thaker, Dr. Kemper, Fay Allen, Dr. Howard, Dr. Martin

Board Members Absent: Ed Johnson  
Staff Present: Dr. Burke, Mike Meyer, Kay Branham, Betty Shields, Pam Hudson, Dorothy Waterhouse, Bridget McCurdy, Brad Meixell

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Ms. Natterman seconded the motion. The motion passed unanimously.

**ELECTION OF OFFICERS**

Ms. Allen made a motion to retain same officers that presently serve, Dr. Howard Chairman and Dr. Thaker Vice-Chair. Dr. Martin seconded the motion. The motion passed unanimously.

**TORNADO UPDATE**

Dr. Burke reported on Department activities after the March 2, 2012 tornado that struck the Borden, Henryville, and Marysville areas of Clark County. The Health Department provided the following:

- 1. Staff in the Emergency Operations Center 12-14 hours daily for two weeks.
- 2. Tetanus vaccines and first aid at multiple locations in the affected communities at various times over a ten day period.
- 3. Food safety inspections for temporary operations.
- 4. Coordination with water and sewer utilities that were out of service.

**Overtime**

Dr. Kemper made a motion to amend the Clark County Health Department Personnel Policy to allow all staff to be paid overtime for March 2, 2012 Tornado related emergency activities instead of comptime because of the inability of the department to function when staff would utilize the comp hours. Dr. Martin seconded the motion. The motion passed unanimously.

### **ANNUAL REPORT**

Dr. Burke and Mr. Meyer reviewed the financial section of the 2011 Annual report. The supervisors of the various divisions reviewed their statistics for the year.

### **OLD BUSINESS**

Mr. Meyer stated he has contacted the County Commissioner's Attorney to explore the possibility of the Commissioners adopting an ordinance allowing the Board of Health to set fees and adjust as necessary. He also reported the Community Health Assessment advancement was pending the outcome of an April meeting with the YMCA Pioneering Healthier Communities Committee. Dr. Burke reported the State Board of Accounts audit is ongoing with no estimated date of completion.

### **NEW BUSINESS**

Mr. Meixell reported the progress on consolidation of emergency dispatching was slow. The County police were now being dispatched at the 911 center. Efforts to get the remaining police departments involved and the municipalities to share in the funding have stalled. The Board discussed their oversight of the program. Dr. Kemper made a motion to request the Commissioners to attend a Board meeting to update them on the situation. Ms. Natterman seconded the motion. The motion passed unanimously.

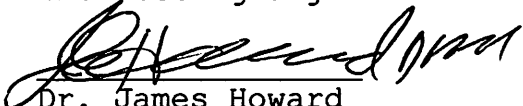
Dr. Burke reported Clark County EMS had been purchased by Rural Metro EMS. The new service has had a few problems coordinating equipment and staffing but the situation continues to improve.

Dr. Burke thanked the Health Department staff for their response to tornado related activities.

### **ADJOURN**

There being no further business Ms. Natterman motioned to adjourn the meeting. Dr. Kemper seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:30 A.M.



Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES  
JUNE 27, 2012**

The meeting was held at the Lois Kratz Wellness Center 1319 Missouri Ave. Jeffersonville IN.

Board Members present were: Terry Natterman, Dr. Thaker, Ed Johnson, Dr. Howard and Dr. Martin

Board Members Absent: Dr. Kemper, Fay Allen

Staff Present: Dr. Burke, Mike Meyer, Pam Hudson, Bridget McCurdy and Brad Meixell

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Mr. Johnson made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

**BUDGET**

Mr. Meyer reviewed the Health Department budget that had been submitted to the County Auditor. Board members had been provided a copy before the submission. Mr. Johnson made a motion to approve the budget as submitted. Ms. Natterman seconded the motion. The motion passed unanimously. Mr. Meixell discussed funding changes to the 911 budget. A new state law passed and to take effect July 1, 2012 will set the fee for landline and cell phones at \$1.00 instead of the current \$1.25 and \$.50 respectively. The change could potentially increase the amount collected by \$200,000 per year. This will help meet budget needs but will not cover the expected shortfall.

**HEALTH DEPARTMENT FEES**

Dr. Burke presented current and proposed fee changes to the Board. Dr. Thaker made a motion to approve the fees and forward them to the County Commissioners for their approval. He also motioned to request the Commissioners to pass an ordinance allowing the Board of Health to make future changes to the fee structure. Mr. Johnson seconded the motion. The motion passed unanimously. Mr. Meyer requested a credit card processor be installed in the clinic areas. Mr. Johnson made a motion to approve credit card transactions for all programs that charge fees. Dr. Thaker seconded the motion. The motion passed unanimously.

### **SMOKING LAW**

Dr. burke reported the new statewide ban on smoking in public places will be effective July 1, 2012. The Health Department is one of the agencies that may enforce the ban. He advised that there was no funding for the increased workload and the department will take an educational approach when complaints are received.

### **OLD BUSINESS**

Dr. Burke reported the State Board of Accounts audit is ongoing with no estimated date of completion. Dr. Burke reported Rural Metro Ambulance continues to have staffing issues that at times requires other services to be requested for backup. Staff will continue to monitor the status. Dr. Howard requested that a County Commissioner be formally invited to the next Board meeting to discuss 911 governance. The personnel committee set a date of July 11, 2012 to review the proposed new personnel policy for the department. Mr. Meixell presented the annual report for 911 operations.

### **NEW BUSINESS**

Dr. Burke reported one case of legionnaire's disease had been reported to the department. The individual works with heating and air conditioning systems at a Clark County business. Staff have been in contact with local hospitals and the State Department of Health and advised them to notify of any additional cases. No further action is necessary at this time. Dr. Burke shared a copy of a letter he had submitted to the Evening news about his observations of the community response to the tornado March 2, 2012. Mr. Meixell requested the 911 staff to obtain a credit card for official use. Ms. Natterman made a motion to allow the 911 staff to secure a credit card for the 911 department's official business using the same procedures the Board had approved for the Health Department credit card. Mr. Johnson seconded the motion. The motion passed unanimously.

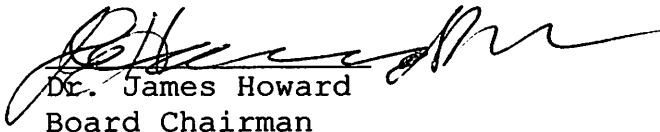
### **NEXT MEETING**

The next Board meeting was set for August 8, 2012.

### **ADJOURN**

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Thaker seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:30 A.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**AUGUST 8, 2012**

The meeting was held at the Family Health Center Duncan Ave. Jeffersonville IN.

Board Members present were: Fay Allen, Terry Natterman, Dr. Thaker, Ed Johnson, Dr. Howard and Dr. Martin

Board Members Absent: Dr. Kemper

Staff Present: Dr. Burke, Mike Meyer

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Mr. Johnson made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

**PERSONNEL POLICY**

The personnel committee reviewed the proposed revised personnel policy with the Board. After discussion Dr. Thaker made a motion to approve the policy as presented. Mr. Johnson seconded the motion. The motion passed unanimously.

**OLD BUSINESS**

Dr. Burke reported no other cases of legionnaire's disease had been reported to the department since the case reported at the last Board meeting.

**NEW BUSINESS**

Dr. Burke reported that several cases of Swine flu had been identified in individuals who had contact with swine at County fairs in Indiana. This strain of flu has not been transmitted from human to human. No cases have been reported in Clark County at this time. Mr. Meyer stated two human cases of West Nile Virus have been reported in Indiana. No mosquitos carrying the virus have been identified in Clark County as of this date.

**911 GOVERNANCE**

Bob Bottorff, who is an attorney for the County Commissioners consulting on the 911 funding plan, attended the meeting. Mr. Bottorff reviewed the efforts to put interlocal agreements in place so consolidation of dispatch services can proceed. The Board expressed their concern that the Safety Plan places medical and administrative control of 911 with them and other options for fiscal oversight might conflict with the ordinance. After discussion it was decided to hold the next Board meeting for the purpose of discussing 911 issues. Mr. Bottorff will invite all municipalities to attend.

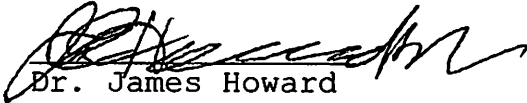
**NEXT MEETING**

The next Board meeting was set for September 5, 2012.

**ADJOURN**

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Thaker seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:20 A.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES  
SEPTEMBER 5, 2012**

The meeting was held at Clark Memorial Hospital Sparks Ave. Jeffersonville IN.

Board Members present were: Fay Allen, Terry Natterman, Dr. Thaker, Ed Johnson, Dr. Howard and Dr. Martin

Board Members Absent: Dr. Kemper

Staff Present: Dr. Burke, Mike Meyer, Brad Meixell

Invited Representatives of Clark County Governments Present: Attendance Sheet Attached.

Dr. Howard called the meeting to order at 10:00 A.M.

The minutes of the previous meeting were reviewed. Dr. Martin made a motion to approve the minutes. Ms. Allen seconded the motion. The motion passed unanimously.

**911 GOVERNANCE**

Dr. Howard reviewed the Board of Health's role in the oversight of the 911 operation as authorized in the Public Safety Plan ordinance. Dr. Burke reviewed the Public Safety Plan's history and the role of the Health Officer. Bob Bottorff (Attorney for Clark County Commissioners) covered the legislation that is requiring Consolidation of 911 Services into one Public Safety Answering Point (PSAP) by 2014. Jill Oca (CPA for Clark County Commissioners) presented a Budget Analysis of the 911 operations for 2013 projecting a shortfall of \$894,361. Discussion was held how this shortfall could be covered by the recipients of the County Local Option Income Tax donating a prorated share to the 911 budget. Mr. Bottorff stated that for the Consolidation efforts to move forward interlocal agreements would need to be entered into by all parties. Multiple representatives of the municipalities expressed concern that they would be contributing funds without oversight of operation and fiscal decisions. Mr. Johnson made a motion to recommend to the Commissioners a committee structure be established with representatives of all involved that would advise the Board of Health on 911 operations and fiscal decisions. Dr. Thaker seconded the motion. The motion passed unanimously. Ms. Allen made a motion supporting completion of the interlocal agreements. Dr. Martin seconded the motion. The motion passed unanimously.

**OLD BUSINESS**

None reported.

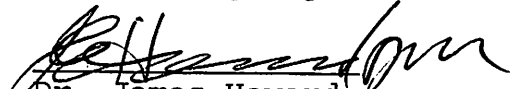
**NEW BUSINESS**

None reported.

**ADJOURN**

There being no further business Dr. Martin motioned to adjourn the meeting. Dr. Thaker seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:45 A.M.

  
Dr. James Howard  
Board Chairman