

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**JANUARY 17, 2007**

The meeting was held at the Clark County Health Department 1403 Spring St. Jeffersonville, IN.

Board Members present were: Fay Allen, Ed Johnson, Dr. Martin, Dr. Howard and Dr. Thaker

Board Members Absent: Kathryn Raines, Dr. Kemper

Staff Present: Dr. Burke, Jim Kizer , Scott Wilson, Laura Lindley, Todd Webb and Mike Meyer

Dr. Howard called the meeting to order at 7:35 A.M.

The minutes of the previous meeting were reviewed. Dr. Martin made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

**ELECTION OF OFFICERS**

Dr. Martin made a motion to retain the current officers. (Dr. Howard- Chair, Ms. Raines- Vice Chair) Ms. Allen seconded the motion. The motion passed unanimously.

**CODE REVIEW**

Staff reviewed the Sanitary Code with the suggested changes the Board had requested from the previous meeting. Dr. Martin made a motion to approve the code changes and allow staff to make corrections if Dr. Burke, Mr. Meyer and Ms. Lindley agree on those changes. Mr. Johnson seconded the motion. The motion passed unanimously.

**COUNTY HEALTH OVERVIEW**

Dr. Burke reviewed leading causes of deaths in the county compared to state and national data.

**911 SURCHARGE**

Dr. Burke reported another letter had been sent to the County Council outlining the deficit in the 911 fund. Dr. Howard suggested contacting the Council and requesting a representative be appointed to attend Board meetings.

**OLD BUSINESS**

None to report.

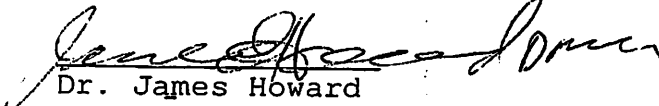
**NEW BUSINESS**

None to report.

**ADJOURN**

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Thaker seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:05 A.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES  
APRIL 11, 2007**

The meeting was held at the Clark County Health Department 1403 Spring St. Jeffersonville, IN.

Board Members present were: Fay Allen, Ed Johnson, Dr. Martin, Dr. Howard

Board Members Absent: Dr. Kemper, Dr. Thaker

Staff Present: Dr. Burke, Jim Kizer and Mike Meyer

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Dr. Martin made a motion to approve the minutes. Ms. Allen seconded the motion. The motion passed unanimously.

**ELECTION OF OFFICER**

Due to Ms. Raines passing away Mr. Johnson made a motion to nominate Dr. Thaker for Vice Chair. Dr. Martin seconded the motion. The motion passed unanimously.

**BOARD MEMBER REPLACEMENT**

Dr. Howard reported it was the Boards' duty to select candidates to replace Ms. Raines. The names will then be submitted to the Commissioners for final selection. Ms. Allen, Dr. Martin and Dr. Howard will compile the list for submission.

**BOARD ASSOCIATION OVERVIEW**

Dr. Howard reported he had attended a meeting to explore starting an Indiana Association of Local Boards of Health. This would be affiliated with the National Associations of Local Boards of Health. The purpose would be educational opportunities for board members. There will be a follow up meeting on May 7, 2007. Dr. Howard invited other Board members to join him at that meeting.

**911 SURCHARGE**

Mr. Meyer reported Jerry Hall and he had attended a County Council workshop to discuss the funding issue. The Council committed to remove the Sheriff's dispatchers from the 911 budget. They also discussed using funds from their reserves to make up the projected shortfall and consider raising the 911 fee.

**OLD BUSINESS**

None to report.


**NEW BUSINESS**

Dr. Burke reported the Department is going to be involved in a pilot project to complete a local public health system assessment.

**ADJOURN**

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Martin seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:45 A.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**JUNE 13, 2007**

The meeting was held at the Clark County Health Department 1403 Spring St. Jeffersonville, IN.

Board Members present were: Fay Allen, Ed Johnson, Terry Natterman, Dr. Martin, Dr. Howard and Dr. Kemper

Board Members Absent: Dr.Thaker

Staff Present: Dr. Burke and Mike Meyer

Dr. Howard called the meeting to order at 7:30 A.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Dr. Martin seconded the motion. The motion passed unanimously.

**BUDGET**

Mr. Meyer presented the proposed 2008 budget to the Board. Brad Meixell presented the Clark County Office of Communications 2008 budget. After discussion Dr. Martin made a motion to approve both budgets. Ms. Allen seconded the motion. The motion passed unanimously.

**COURT CASE**

Dr. Burke reported the Health Department had been named in a lawsuit requesting a court order to prevent The Charlestown Volunteer Fire Department from operating an ambulance to transport patients. The ambulance has been certified by the Health Department with the intent to serve in a back-up role to Clark County EMS who has the contract with the county for emergency transports in the area. The certification was based on a request from previous commissioners to allow fire departments to participate in this capacity although the current ordinance regulating ambulance service has not yet been amended to reflect this change. No date has been set for a hearing.

**BOARD ASSOCIATION OVERVIEW**

Dr. Howard reported he had attended a meeting to organize an Indiana Association of Local Boards of Health. This would be affiliated with the National Associations of Local Boards of Health. He provided minutes of that meeting and will provide updates to The Board on the progress of the organization.

**OLD BUSINESS**

None to report.

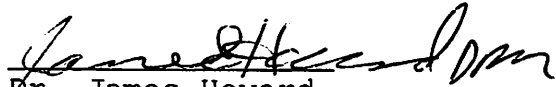
**NEW BUSINESS**

Dr. Burke reported the Department is going to be involved in a pilot project to complete a local public health system assessment and the session is to take place following this meeting.

**ADJOURN**

There being no further business Dr. Kemper motioned to adjourn the meeting. Dr. Martin seconded the motion. The motion passed unanimously.

The meeting adjourned at 8:40 A.M.



Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES  
DECEMBER 13, 2007**

The meeting was held at the Clark County Health Department 1403 Spring St. Jeffersonville, IN.

Board Members present were: Fay Allen, Ed Johnson, Terry Natterman, Dr. Kemper, Dr. Howard and Dr. Thaker

Board Members Absent: Dr. Martin

Staff Present: Dr. Burke, Jim Kizer, Brad Meixell and Mike Meyer

Dr. Howard called the meeting to order at 8:00 A.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Mr. Johnson seconded the motion. The motion passed unanimously.

**PUBLIC SAFETY PLAN**

Dr. Burke presented proposed revisions to the Public Safety Plan. He explained the plan had not been revised since being adopted by the Commissioners in 1995. Many parts of the plan needed updating to reflect changes in State Codes as well as to reflect changes in the way ambulance service has evolved to become more effective. Mr. Johnson motioned to approve the revisions as presented and allow staff to make minor corrections to the plan if necessary. Dr. Thaker seconded the motion. The motion passed unanimously. The plan will then be submitted to the Commissioners.

**COURT CASE**

Dr. Burke reported the court hearing involving Clark County EMS was held on September 4, 2007. No decision was made by the court at that time. Since the hearing the parties have reached an agreement and an order of dismissal is in the process of being finalized.

**CORONERS FUND**

Mr. Meyer reported the 2007 State Legislature had passed a bill increasing the Coroners education fund assessed from each death certificate. The fund currently receives \$1 of the \$10 fee the department charges for a death certificate. Effective July 1, 2007 the fund now receives \$2 from each certificate. Dr. Kemper motioned to increase the charge for a death certificate to \$11 effective January 1, 2008. Mr. Johnson seconded the motion. The motion passed unanimously.

### **OLD BUSINESS**

Dr. Kemper expressed concern that he had seen news reports of low childhood immunization rates for Clark County. Mr. Meyer explained those rates were for children who were patients entered into a database that was used by the health department and very few physicians in the county. He explained the rates were for children who completed their shots on schedule by age two. There is currently no way to get accurate data on the actual rates of the all county children because of the lack of participation of all providers. Mr. Meyer stated reminders are sent to health department patients but show rates for appointments are a continual challenge. The Board expressed interest in working with the Department in exploring ways to improve the rates.

Dr. Burke reported the Health department had discontinued sponsorship of the WIC program. New Hope Services is the new sponsor for the program and the transfer of services was seamless and the clients will continue to have access to all of the benefits of the program as before the transfer.

### **NEW BUSINESS**

Mr. Kizer presented the Board his proposed contract for legal services for 2008. After discussion Mr. Johnson motioned to accept the contract as presented. Dr. Thaker seconded the motion. The motion passed unanimously.

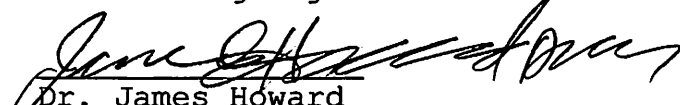
### **ANNUAL REPORT**

Dr. Burke presented the annual report for 2006. A new computer tracking system delayed the report. Brad Meixell presented the report for The Clark County Office of Emergency Communications.

### **ADJOURN**

There being no further business Dr. Kemper motioned to adjourn the meeting. Dr. Thaker seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:30 A.M.

  
Dr. James Howard  
Board Chairman