



Clark County Health Department

1320 Duncan Avenue, Jeffersonville, IN 47130

Phone: (812) 282-7521 Fax: (812) 288-2711 Website: www.clarkhealth.net



Public Health
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CLARK COUNTY BOARD OF HEALTH MEETING MINUTES FEBRUARY 1, 2017

The meeting was held at Lois Kratz Wellness Center, 1319 Missouri Ave., Jeffersonville, IN.

Board members present: Dr. Howard, Dr. Martin, Fay Allen, Teresa Natterman, Dr. Thaker and Ed Johnson. Board members absent: Dr. Kemper

Staff present: Laura Lindley, Administrator; Dr. Burke, Health Officer; and John Grannan, Attorney

Dr. Howard called the meeting to order at 8:03 am.

A motion to approve the minutes from the December 14, 2017 meeting was made by Dr. Martin and seconded by Dr. Thaker. The motion passed unanimously.

Election of Officers as per IC 16-20-2-14: Current officers are Dr. Howard, President; Dr. Taker, Vice President; and Dr. Burke, Secretary. There being no new nominations, Dr. Martin moved to retain the current officers as is, with a second from Teresa Natterman. This was approved unanimously.

Syringe Exchange Program (SEP) update: Dr. Burke reported the open had a good turnout and thanked those who came. There were a lot of news organizations that attended. There was little to no activity in the morning. 385 syringes were collected and 500 syringes were dispensed. A total of 6 “member” visited The Exchange. The owner of The Exchange in New Albany called and conversed with Dr. Burke expressing concerns with the name of our SEP. He suggested he may pursue legal action. The name of the SEP has been changed to The Interchange. “Interacting with people looking for a change.” The Interchange has received \$7,000.00 from The Health Foundation of Greater Indianapolis, a \$1,054.30 start-up kit from North American Syringe Exchange Network (NASEN) and a donation from AIDS Services Center Coalition, Inc. in the amount of \$3750.00. Pursuit of funding continues. The Interchange is open Thursdays from 9am to 3 pm. Dr. Burke expects to see the previous 6 members again this week, along with some new ones, due to the positive feedback we received on opening day. The goal is to transition these members off of the drugs and into rehab programs. He said we work toward fewer infections, less use of needles, more referrals to rehab programs and less of a legal and judicial workload. The members receive an ID card to present to law enforcement and the judges, alerting them that they are in our program. Dr. Burke is also working on a volunteer manual for our attorney to review. Ms. Natterman asked, “do we have to buy supplies?” Yes. Money is spent on volunteer training and harm reduction supplies. Dr. Burke went on to present some staggering figures. In 2015 Clark County saw 55 overdose deaths. In 2016, that number rose to 89, with some toxicology’s still pending. Also in 2015 the emergency rooms saw 52 overdose related patients. In 2016, that number increased to 162. With the operation of a syringe exchange program, we expect to see these numbers decrease. Dr. Thaker inquired about other resources available. Some members did get tested for HIV and Hepatitis C. The program is also dispensing Naloxone after the member views a training video. John Grannan asked, “if someone is tested, how often should they be re-tested?” Dr. Burke said 6 months. Dr. Howard asked about cooperation from law

enforcement. Dr. Burke stated that he met with law enforcement and judges in 2016. He asked them not to arrest or prosecute if the member had syringes and their program ID. The Clark County Prosecutor has expressed concerns. Dr. Burke will be meeting with him. Ms. Natterman asked about security. Laura Lindley responded by saying that the members she met on the first day were "just people". They were very nice, helpful and thankful. Fay Allen said she had a friend that was concerned with the number of needles that were given out. They thought that 115 to one person was a lot. Dr. Burke explained that addicts are using lower doses more often due to the "cutting" of the heroine. Mr. Grannan, from what he has heard, another county's card is not a "pass" in other counties. And the needle exchange is to address a Public Health crisis.

Old Business: Health Officer recruitment: Dr. Burke still plans to retire in October 2017. The Board needs to begin a search for a replacement. Dr. Burke has spoken with a prior associate regarding the Health Officer position. Dr. Martin recommended posting the job in the doctor's lounge at the hospital. Ms. Lindley recommended using Human Resources. The search committee will consist of Dr. Thaker and Dr. Martin. They will go ahead and post the position in the doctor's lounge.

Lease update: The leases are ready to be signed as is. If we want an exit clause, it works for or against us. John Grannan recommends signing the leases then working out an understanding with the hospital regarding vacating. Dr. Howard should be given authority to represent the Board in this matter to sign the leases and any amendment thereafter. Motion to do so was made by Ed Johnson and seconded by Teresa Natterman. Motion passed unanimously.

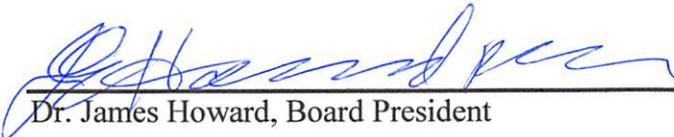
Future office: Dr. Howard stated the County has never had to foot the bill for the Health Department. There is no money and cannot float a bond. He met with Brian Lenfert and Connie Sellers to tour a building at 1713 E. 10th St., Jeffersonville. Dr. Howard will call on a couple more board members to meet with the council. Dr. Burke mentioned a River Ridge location.

Realtor contract: We discussed the terms of the realtor contract. John Grannan discussed how these contracts work. Ed Johnson made a motion, seconded by Dr. Martin, for Laura Lindley to sign the contract. It was approved unanimously. It was suggested that the realtor attend the next Board meeting for any further questions and/or explanations.

Next Board meeting: Wednesday, March 22, 2017, 8 am, at the Lois Kratz Wellness Center.

There being no further business the meeting was adjourned at 9:21 am.

Respectfully submitted,
Laura Lindley, Administrator



Dr. James Howard, Board President



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CLARK COUNTY BOARD OF HEALTH MEETING MINUTES MARCH 22, 2017

The meeting was held at Lois Kratz Wellness Center, 1319 Missouri Ave., Jeffersonville, IN.

Board members present: Dr. Thaker, Dr. Martin, Fay Allen, Dr. Howard, Br. Burke, Ed Johnson and Dr. Kemper. Board members absent: Teresa Natterman

Staff present: Laura Lindley, Kay Branham, Dorothy Waterhouse, Bridget McCurdy, Doug Bentfield, Todd Webb and Pam Stone.

Guests present: Jim Cash, Southern Realty

Dr. Howard called the meeting to order at 8:00 am.

A motion to approve the minutes from the February 1, 2017 meeting was made by Dr. Thaker and seconded by Fay Allen. Motion passed unanimously.

Old Business: Realtor contract and office search: Jim Cash, Southern Realty spoke to better inform the Board how Southern Realty is representing the Health Department as a buyer's agent. Generally when commercial property transactions take place the commission is normally 7 to 10% of the gross contract. Jim Cash has agreed to charge a 3% commission. He can negotiate the contract because he is a small office. If we find a property to rent instead of buy, his charge will be one month's rent only. He would not charge a typical 5 year amount. Most property owners prefer to have a government agency rent from them because it's normally a long term contract and payments are guaranteed. Risks with rentals was discussed: a renter could be asked to vacate in a short period of time or rent payments could be raised. Buildings the health department has already looked at are over 4800 sq. ft. in size and would be in the range of \$4,000.00 per month. The health department does need to decide if it will purchase or rent. Finding a building in the \$400,000 to \$600,000 range is very limited in the Jeffersonville area. Dr. Howard stated we have a zero budget. Discussion went on regarding is the county could get a bond. Dr. Kemper asked about bonds or even a rental/purchase agreement. Jim Cash said that is a possibility. Dr. Howard recommended we form a committee to meet and put together a plan to present to the commissioners. Kay Branham asked if the city might help us financially, since we do so much work in the city. Further discussion was comparing the J. B. Ogle Animal Shelter, where cities and towns were supposed to support it with funding, but that has not worked out well. Jim Cash recommended researching other counties to see how they acquired their offices, to see how the purchased or leased, and where the funding came from. Dr. Kemper asked if there were any grants available to apply for. Dr. Burke stated there may be some we can search for. Fay Allen and Teresa Natterman and Dr. Howard will work on the relocation committee, as well as Laura Lindley. Doug Bentfield discussed the possibility of using River Hills Economic Development. Laura Lindley said she is waiting to hear back from the Family Health Center regarding the \$5 million grant they received to add on to their building.

Health Officer search: Dr. Burke has yet to talk further with Dr. Rondo. Dr. Allison Havens-Koetter did express an interest to him. Dr. Howard feels the search committee should interview first. It was also suggested a letter be drafted to mail to all primary care physicians and also post in the physician's lounge at Clark Memorial. Dr. Burke offered to draft a letter and get with Dr. Thaker, Dr. Kemper and Dr. Martin to review.

Syringe Exchange Program: It has been in operation since January 26, 2017. The numbers using the Interchange are low and it has continued to be slow. The most “members” seen in one day was 14. Dr. Burke continued to say we want to see a good balance of distribution and collection of syringes. A lot of harm reduction education has been a priority and we have had good feedback from the population that uses the program. However, one “member” has died from an opioid overdose. We will be adding Naloxone/Narcan to the program as we get our new supply. Dr. Marin asked if we furnish Naloxone to law enforcement and EMT’s. Dr. Kemper asked if we’re attempting to reduce the spread of HIV and Hepatitis C. Dr. Burke replied that we expect a reduction in overdose deaths and drug usage.

New Business: Annual Reports: Dr. Burke began by discussing higher trends with regards to Zika Virus. Doug Bentfield went on to present the Environmental Annual Report (copy attached): Some changes have taken place in the food program. Tablets have been purchased for the environmentalists to take out into the field to enter real-time information. We are now connected to the county’s email and server. Four records are now being backed up to the cloud through the county server. The pool program is now generated through an ISDH program, as is the rabies program. The “new” tattoo program had errors. The Environmental section is working with the artists to re-work the ordinance. On-site Sewage Disposal program has seen an increase in the number of new construction permits and emergency responses were way up for 2016. Lead program got another EHS trained this year since Laura Lindley always did this. Mosquitos: There are more environmental health specialists licensed to treat areas throughout the county. New equipment was purchased to dispense adulticide and he is also. Doug Bentfield is currently working on an MOU with the Town of Sellersburg, should we receive any other Zika cases in Clark County. Housing complaints have increased due mainly to mold/air quality issues. We currently have equipment on loan from ISDH to assist with these. Meth Labs: After a recent news story regarding health departments not addressing meth labs, Doug researched the Indiana State Police site to find approximately 135 occurrence reports in Clark County that had not been forwarded to the health department. A mailing is going out this week to notify owners and occupants. The future intent is to attach these reports to the property deed so there is notification if the property changes hands. Dr. Howard inquired about the risks of occupying a residence that has had a meth lab in it. Remediation procedures were discussed.

Dorothy Waterhouse presented the HIV/STD Annual Report (copy attached): There were 12 new positive HIV cases in our 16 county area in 2016. As of Monday all staff positions will be filled. The Family Health Center is no longer being used to test for STD’s. Dorothy’s office is conducting all testing and counseling. Referrals are at 250 for 2016. Dr. Burke sent out a letter to physicians, putting them on alert regarding syphilis cases. They are at 55 but no epidemic has been declared.

Kay Branham offered the Vital Records Annual Report (copy attached): Home births are up but overall, births are down from 2015. Fetal deaths are up. 2016 found a 60% increase in overdose deaths compared to 2015. The Vital Records Department will be working with a company through the County to have our records scanned using a laser system. This will ensure records are survivable.

Pam Stone presented the Baby & Me Tobacco Free Annual Report (copy attached): There has been an increase in referrals since 2015. Pam is working with Clark and Scott County WIC Programs. Diaper voucher issuances have also increased. These vouchers are offered during the 12 months after birth as long as the Mother stays tobacco free. Also is another smoker in the

household quits, vouchers are offered to them as well. She also serves on the Head Start Advisory Council.

Bridget McCurdy presented the Nursing Annual Report (copy attached): There has been an increase in immunizations since 2015. There were 3 TB patients that were required to have direct observation. TB testing was down due to the high numbers recorded in 2015 as a result of the Rock Creek event. A few were carryovers. There were more Hep C positives in 2016 than in 2015. Stephanie Napier resigned in 2016 and Amelia Johns filled that position.

Laura Lindley offered the Financial Annual Report (copy attached): Laura stated that the Health Department is at full staff for the first time in 24 years. This is with one exception; the council approved one more position for the Environmental program, but there is no current office space for another Environmentalist.

Symposium for Opioid Epidemic will be held on April 11th, 6:30 to 9:30 pm at Safe Harbor Community Church, 435 W. Stansifer Ave., Clarksville. Dr. Burke and Laura will be attending. Dr. Burke invited all Health Board members to attend. Dr. Burke feels “we” are losing the battle with opioid abuse. He envisions a task force being created by the Commissioners.

In other new business, Dr. Burke reminded the Board that the syringe exchange program changed its name to “The Interchange”. This was due to a complaint from a retail food establishment located in New Albany, called The Exchange.

Dr. Burke thanked the staff for their invaluable help getting the syringe exchange program up and running.

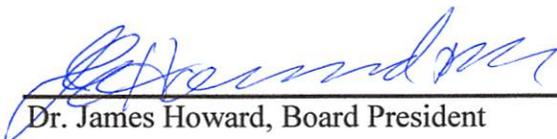
There was brief discussion regarding Naloxone.

Next meeting: Tentatively scheduled for June 28th, 2017.

There being no further business, a motion to adjourn was made by Dr. Thaker and seconded by Fay Allen at 9:40am.

Respectfully submitted,

Laura Lindley
Administrator



Dr. James Howard, Board President



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CLARK COUNTY BOARD OF HEALTH MEETING MINUTES JULY 5, 2017

The meeting was held at Lois Kratz Wellness Center, 1319 Missouri Ave., Jeffersonville, IN.

Board members present: Dr. Howard, Fay Allen, Dr. Thaker, Teresa Natterman and Dr. Burke.

Staff present: Laura Lindley

Board members absent: Dr. Kemper, Ed Johnson and Dr. Martin.

Dr. Howard called the meeting to order at 8:06am.

A motion to approve the minutes from the March 22, 2017 meeting was made by Fay Allen and seconded by Dr. Thaker. Motion passed unanimously.

Old Business: Office search: Extensive discussion regarding on the search for new office space took place. Dr. Howard and Laura are receiving the same information from Jack Coffman, County Commissioner, saying "we are a priority, but there is no money". Laura has forwarded all information regarding properties considered, that are for sale or for lease, to Jack Coffman, Commissioner, and Barbara Hollis and Brian Lenfert, County Council persons. No feedback has been received on this matter. Laura stated that a contractor that was met with said we, the Health Department, should have a budget of \$1.5 million to purchase and renovate, or build, an office. That information was also relayed to the Commissioners and Council. Laura suggested she could contact the Local Health Department Managers Association to conduct a Survey Monkey regarding how other LHD's obtained and pay for offices.

Health Officer search: Dr. Burke stated he is planning on September 30, 2017 to be his last day, however, if there is no selection of a new Health Officer by then, he will make himself available. A review of the letter for recruitment that he authored was conducted and a few revisions made. Dr. Howard questioned who sets the salary for the Health Officer. Laura will get a ruling on this. (Laura contacted the Commissioner's office: The Health Board recommends the salary and presents it to the County Council. The Council makes the final ruling on the salary.) Dr. Burke recommended offering the current salary of \$53,772.98 for the new hire. Dr. Burke went on to mention that he has been in contact with Dr. Rondo, and she is interested. Laura will contact Human Resources and provide them with the updated letter. Dr. Burke will provide Human Resources with a job description. Laura will also have the letter sent to all Clark County physicians and the three hospitals, requesting it be posted in the doctor's lounge. The Board decided they prefer the applicant be a resident and/or live in Clark County. A background check and search of the National Practitioner's data base will also be required. A deadline for receiving applications is currently set for August 15, 2017, interviews conducted by September 1st and candidate selection by September 15, 2017. Dr. Burke stated he will be gone through July 25, 2017, but will be available for interviews in August and September. The search committee consists of Dr. Thaker and Dr. Martin. The full Board will be presented with recommendations and will vote on the final candidate on September 6, 2017.

New Business: 2018 budget: Laura stated that she turned in the budget prior to the May 30th deadline. Dr. Howard stated the Board must approve it. Laura will print out a summary and send it to the Board members for review. Dr. Howard will attend the budget meeting with Laura.

Malpractice insurance: Dr. Burke's malpractice expires September 10, 2017. The carrier can extend it through October 1, 2017, 12:01am at a cost of \$339.00, plus fees and taxes. A motion to approve this was made by Fay Allen and seconded by Dr. Thaker. Motion passed unanimously. Laura will contact the insurance company to inquire if a "Tail policy" is required.

Replacement vehicle: Laura informed the Board that the primary Emergency Response vehicle had been totaled in an accident. The Health Dept. employee was not at fault and was not injured. The insurance check has been received by the Commissioners, in the amount of \$6,028.14. Laura has applied to use Local Health Maintenance Funds, in the amount of \$21,242.00 to purchase a new Ford F-250. This truck will be used to pull the 26' mobile clinic trailer. The F-150 that CCHD currently uses is not suitable to pull the large trailer. Dr. Thaker moved to approve this purchase, with a second from Terry Natterman. Motion passed unanimously.

Other: The Health Department will be setting up at this year's 4-H Fair, July 14-20, 2017, using the mobile clinic trailer. We will be providing free HIV and hepatitis C testing, while also providing information on West Nile Virus, Zika Virus and more from the Environmental section and Public Health Nurses. Representatives from the Baby & Me Tobacco Free program and the Syringe Exchange program will also participate.

The meeting was adjourned at 9:27am with a motion from Terry Natterman and a second from Dr. Thaker. Motion passed unanimously.

Next Meeting: September 6, 2017

Respectfully submitted,

Laura Lindley
Administrator



Dr. James Howard, Board President