

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES  
JANUARY 17, 2001**

The meeting was held at the Clark County Health Department 1216 Akers Ave. Jeffersonville, IN.

Board Members present were: Dr. Howard, Dr. Martin, Fay Allen, Dr. Kemper, Dr. Thaker and Kathryn Raines.

Board Members Absent: Ed Johnson

Dr. Howard called the meeting to order at 6:00 P.M.

The minutes of the previous meeting were reviewed. Ms. Raines made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

**ELECTION OF OFFICERS**

Dr. Howard opened floor for nominations. Dr. Martin motioned to nominate the current officers for re-election. Ms. Allen seconded the motion. The vote was unanimous. Dr. Howard will remain Chairman and Ms. Raines Vice Chair.

**HEALTH OFFICER**

Ms Allen made a motion to appoint Dr. Burke as Clark County Health Officer for a four year term beginning effective January 1, 2001. Dr. Thaker seconded the motion. The motion passed unanimously.

**ATTORNEY**

Mr. Kizer presented his contract to the Board for their review. The fee will be \$690 per month for Health Department, \$1000 per month for Safety Plan and \$90 per hour work not included in the contract. Ms. Raines motioned to approve the contract. Dr. Kemper seconded the motion. The motion passed by unanimous vote.

**COMISSIONERS**

Dr. Burke reported that in December Mr. Kizer, Mr. Meyer and he had briefed the two new elected County Commissioners on Health Department programs and issues related to the safety plan.

**911 ISSUES**

Dr. Burke reported the 911 center had been requested by a Floyd County resident to dispatch Sellersburg Fire and EMS Service to his home if requested to do so by the Floyd County 911 office. Mr. Kizer advised denying the request for liability issues the County could incur and the possibility this would violate the statute governing the 911 surcharge. The Board concurred with the advice and instructed staff to deny the request. Dr. Burke reported the staff was again proceeding to relocate the 911 center. The contract with Ameritech expires 12-31-2001 and new equipment will be installed with contract renewal.

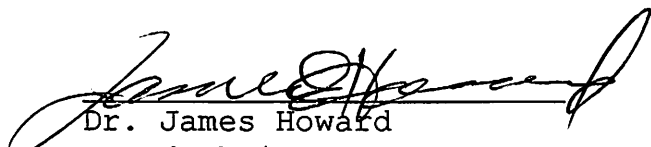
**MEETING DATES**

The meeting dates for 2001 were set as:

	APRIL 4
	JUNE 3
	OCTOBER 3
	DECEMBER 5

The Meetings are scheduled at 6:00 P.M.

There being no further business the meeting was adjourned at 6:50 P.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**APRIL 4, 2001**

The meeting was held at the Clark County Health Department 1216 Akers Ave. Jeffersonville, IN.

Board Members present were: Dr. Howard, Ed Johnson, Fay Allen, Dr. Thaker and Kathryn Raines.

Board Members Absent: Dr. Kemper, Dr. Martin

Staff Present: Dr. Burke, Jim Kizer, Mike Meyer, Scott Wilson

Dr. Howard called the meeting to order at 6:00 P.M.

The minutes of the previous meeting were reviewed. Mr. Johnson made a motion to approve the minutes. Ms. Raines seconded the motion. The motion passed unanimously.

**ANNUAL REPORT**

Dr. Burke reviewed the departments' 2000 annual report. Mr. Meyer and Mr. Wilson commented on highlights of the environmental division section.

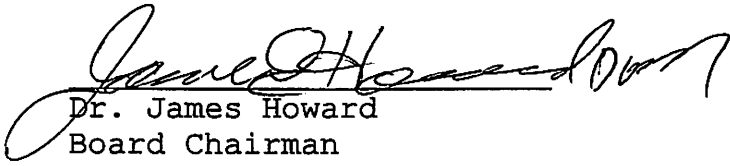
**SUBDIVISION PROCEDURES**

Dr. Burke presented to the Board procedures that subdivision developers must follow to get approvals that are required by the Planning and Zoning Board when on site sewage disposal is necessary. These procedures do not change any requirements set in the code but clarify the steps in detail the developer will follow in supplying information to the Health Department. Mr. Wilson reviewed the procedures with the Board.

**911 ISSUES**

Dr. Burke reported the 911 offices have not been relocated. Mr. Meyer stated an architect had reviewed facilities at the Indiana Army Plant and compared factors there with building a new structure on county owned property. Since completing the study the County has been exploring acquisition of the Greater Clark School facilities next to the courthouse and have requested the 911 facility be considered in that plan.

There being no further business the meeting was adjourned at  
6:45 P.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH.**  
**MEETING MINUTES**  
June 6, 2001

The meeting was held at the Clark County Health Department 1216 Akers Ave. Jeffersonville, IN.

Board Members present were: Dr. Kemper, Dr. Howard, Ed Johnson, Fay Allen, Dr. Thaker and Kathryn Raines.

Board Members Absent: Dr. Martin

Staff Present: Dr. Burke, Jim Kizer, Mike Meyer, and Jerry Hall

Dr. Howard called the meeting to order at 6:05 P.M.

The minutes of the previous meeting were reviewed. Ms. Raines made a motion to approve the minutes. Ms. Allen seconded the motion. The motion passed unanimously.

**BUDGET**

Dr. Burke reviewed the departments' 2002 proposed budget. This included Central Alarm and the Safety Plan. Mr. Meyer commented that salaries are submitted with 10% increase but the County Council will set the final amount. Mr. Johnson made a motion to approve the budget. Dr. Thacker seconded the motion. The motion passed unanimously. The budget will be passed on to the County Commissioners for their review and submission to the Council.

**AMBULANCE CONTRACTS**

Dr. Burke advised that the contracts for ambulance providers to the County will expire December 31, 2001. He stated that several volunteer fire departments have expressed interest in providing ambulance service in their districts. The current contracts do not allow this but the ordinance does. Efforts to include fire departments in the county plan are under consideration.

**911 ISSUES**

Dr. Burke reported the 911 offices have not been relocated. Mr. Meyer stated the study the County has been exploring to acquire the Greater Clark School facilities next to the courthouse has not been completed. After discussion the Ms. Raines made a motion to adopt a resolution to send to the County Commissioners.

**RESOLUTION 1-01**


To: Clark County Commissioners

Due to the need in improvement of the 911 facility the Clark County Board of Health recommends plans for relocation be finalized by July 15, 2001 in order to eliminate additional expense and operational difficulty that delay may cause.

Mr. Johnson seconded the motion. The motion passed unanimously

**AUDIT**

Mr. Meyer reported the State Board of Accounts had audited the Department as part of the Annual County review. No written comments were issued. The staff is working to complete computer system changes to improve controls in permit issuing. There being no further business the meeting was adjourned at 7:00 P.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**October 3, 2001**

The meeting was held at the Clark County Health Department 1403 Spring St. Jeffersonville, IN.

Board Members present were: Dr. Kemper, Dr. Howard, Fay Allen, Dr. Thaker and Kathryn Raines.

Board Members Absent: Ed Johnson Dr. Martin

Staff Present: Dr. Burke, Jim Kizer, Mike Meyer, and Kent Wells

Dr. Howard called the meeting to order at 6:00 P.M.

The minutes of the previous meeting were reviewed. Dr. Kemper made a motion to approve the minutes. Ms. Raines seconded the motion. The motion passed unanimously.

**BUDGET**

Mr. Meyer reported the Council had approved the 2002 budget. The operating budget remained the same as 2001 and no salary increases were allowed.

**AMBULANCE CONTRACTS**

Dr. Burke advised that the contracts for ambulance providers to the County will expire December 31, 2001. Fire Departments are being surveyed to determine what participation will be. Dr. Burke will then make recommendations to the Commissioners.

**911 ISSUES**

Mr. Meyer reported the plan to utilize Greater Clark School property across from the courthouse was not feasible. The Commissioners authorized staff to proceed with facility acquisition. Currently two vacant properties and one existing structure are being considered.

## **WEST NILE VIRUS**

Mr. Meyer reported several birds in Floyd County had tested positive for West Nile Virus.  
No positive reports from Clark County but expected any time.

## **TERRIORISM**

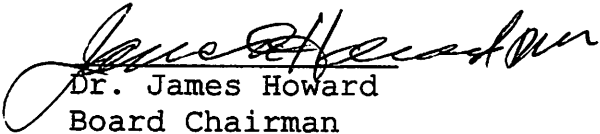
Dr. Burke reported on the Departments' preparedness for bioterrorism. He and other staff have been attending training that focus on bioterrorism. The department has staff on call 24/7 to respond to incidents. The department has numerous reference materials as well as contacts at the State and federal level to assist.

## **AIDS/STD PRESENTATION**

Kent Wells, program director, made a presentation outlining the Departments AIDS and STD programs. The presentation was followed by a question and answer session.

There being no further business Ms. Allen motioned to adjourn the meeting. Dr. Kemper seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:10 P.M.

  
Dr. James Howard  
Board Chairman



**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**December 5,2001**

The meeting was held at the Clark County Health Department 1403 Spring St. Jeffersonville, IN.

Board Members present were: Ed Johnson, Dr. Martin, Dr. Howard, Fay Allen, Dr.Thaker and Kathryn Raines.

Board Members Absent: Dr. Kemper

Staff Present: Dr. Burke, Jim Kizer, and Mike Meyer

Dr. Howard called the meeting to order at 6:00 P.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Mr. Johnson seconded the motion. The motion passed unanimously.

**AMBULANCE CONTRACTS**

Dr. Burke advised that the contracts for ambulance providers to the County will expire December 31,2001. The Commissioners are exploring funding for the Safety Plan. Contract negotiations cannot proceed until funding has been determined. Dr. Burke will then make recommendations to the Commissioners.

**911 ISSUES**

Dr. Burke reported a building in Sellersburg had been located that will meet the current needs of Central Alarm as well as have room for expansion. An appraisal has been ordered and an offer will be made once that information is available.

Mr. Meyer reported contracts with Ameritech for the 911 system are being reviewed for submission to the Commissioners. These contracts will provide equipment and database management for a ten year period. The Commissioners are also reviewing a contract for a GIS system to map the county and provide addressing to the 911 system.

**TERRIORISM**

Dr. Burke reported on the Departments' responses to Anthrax related incidents. Staff has been responding to numerous calls from police and fire agencies to determine how to handle suspicious powder substances. The department has provided

supplies for sample collection and advised methods of decontamination. Staff continues to train and prepare for other bioterrorism threats.

#### **ATTORNEY CONTRACT**

Mr. Kizer presented a contract for legal services for 2002. The terms of the contract remain the same as 2001. The monthly fee is \$1690 plus \$90 per hour for services outside the basic agreement. Mr. Johnson moved to approve the contract. Dr. Thaker seconded the motion. The motion passed unanimously.

#### **OLD BUSINESS**

##### **WEST NILE VIRUS**


Mr. Meyer reported one bird in Clark County had tested positive for West Nile Virus. The department will be increasing activity for mosquito control next season.

#### **NEW BUSINESS**

Mr. Meyer reported the County Council is currently dealing with a large expected deficit in revenue for fiscal year 2002. What if any impact on the Health Department is unknown at this time.

There being no further business Mr. Johnson motioned to adjourn the meeting. Dr. Martin seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:00 P.M.

  
Dr. James Howard  
Board Chairman