

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**FEBRUARY 17,1999**

The meeting was held at the Clark County Health Department 1216 Akers Ave. Jeffersonville, IN.

Board Members present were: Kathryn Raines, Fay Allen, Dr. Howard, Bill Bridges, Dr. Kemper.

Board Members Absent: Ed Johnson, Dr. Riehl

Dr. Howard called the meeting to order at 6:00 P.M.

The minutes of the previous meeting were reviewed. Ms. Allen made a motion to approve the minutes. Ms. Raines seconded the motion. The motion passed unanimously.

**ELECTION OF OFFICERS**

Ms. Allen nominated Dr. Howard for Chairman and Ms. Raines as Vice-Chairperson. Mr. Bridges seconded the nomination. There being no other nominations Dr. Howard called for a vote on the proposed slate of officers. The vote was unanimous for those nominated.

**MEETING DATES**

March 17,1999 and May 19,1999 were set as meeting dates.

**SEWER CONNECTIONS**

Dr. Burke advised the Board that information the Department has received indicates Jeffersonville had extended sewers to the Ole Stoner Estates area and residents have been connected. The availability of sewer service to the adjoining area, particularly Steeplechase, is not clear at this time. The Board requested staff to invite The City of Jeffersonville, Mr. Applegate, developer of Steeplechase, and representatives of the proposed Countywide regional sewer district to the March 17,1999 meeting to present information on the status of any projects affecting sewer expansion.

**OLD BUSINESS**

Dr. Burke reported the 911 facility remodeling project is being finalized by the architect and showed a basic plan of the project. Dr. Burke reported the Sanitary Code ordinance was passed by the Commissioners on January 5,1999 and will be in effect on February 5,1999.

## NEW BUSINESS

Mr. Meyer reported the \$1000 limit on the Department credit card was often reached when staff travel and or other purchases occurred in the same month. Ms. Allen made a motion to authorize Mr. Meyer to request the bank to increase the limit on the credit card to \$3000. Ms. Raines seconded the motion. The motion passed unanimously.

Dr. Burke advised the Board the WIC/MCH Clinic had been reorganized. Previously one person coordinated both programs. Due to changing grant requirements as well as space restrictions supervisory responsibility for each program will be separated. This will be accomplished by reallocating present staff responsibilities and duties. No additional staff will be added to achieve this plan. Service delivery to clients should not be affected and hopefully will improve.

Dr. Burke reported the Department is evaluating Y2K compliance and will update the Board when completed.

Dr. Burke advised the Board the Department is purchasing a digital camera to be used, among other things, in field investigations to document code violations. The technology will also allow rapid transfer of photo information to other agencies to which the Department sends referrals.

There being no further business Ms. Raines motioned the meeting be adjourned. Dr. Kemper seconded the motion. It passed unanimously.

The meeting was adjourned at 6:50 P.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**MARCH 17,1999**

The meeting was held at Clark Memorial Hospital 1220 Missouri Ave. Jeffersonville, IN.

Board Members present were: Kathryn Raines, Fay Allen, Dr. Howard, Bill Bridges, Dr. Kemper.

Board Members Absent: Ed Johnson, Dr. Riehl

Dr. Howard called the meeting to order at 6:00 P.M.

The minutes of the previous meeting were reviewed. Dr. Kemper made a motion to approve the minutes. Ms. Allen seconded the motion. The motion passed unanimously.

**SEWER CONNECTIONS**

Dr. Howard welcomed guests to the meeting and stated the meeting objective was to update the Board and Health Department staff of the status of sewer expansion in the county. Dr. Burke stated the department was also interested in the area of Steeplechase subdivision where on site sewage disposal systems continue to be permitted until sewer service is available.

Mayor Tom Galligan of Jeffersonville was first to address the issue. He explained that Jeffersonville had extended sewers to the Ole Stoner area and residents there were now on line to city sewer. This would allow them to close the lagoon that had treated their sewage but could not meet pollution standards. He stated at this time there were no plans to extend sewers into the Steeplechase areas but if the residents wanted to connect he would be willing to explore the issue. Mr. Alan Applegate, representing Steeplechase developer Jay Applegate, stated the cost of sewer installation should not be Jay's responsibility since the majority of the lots have been sold and that cost was not added to the lot price. He also stated that he as well as others have invested substantial sums in relatively new on site sewage disposal systems and at this point are not anxious to spend money to help fund sewer lines into their area. This part of the discussion concluded with an offer by all parties to meet and examine the issue.

Mayor Galligan also reviewed other areas outside the city limits that Jeffersonville is in the process of extending sewers. These include in general Longview Dr., King Rd., and parts of Watson. He also stated the tap fee for those outside city limits is \$1525.

The next presentation was by Mr. Steve Tolliver with Aquasource. His company is in a partnership with the County Commissioners to develop a County wide regional sewer district. He explained the application is being processed by IDEM at this time. Aquasource will provide the capital for the projects and manage the systems. The Commissioners appoint the members of the Regional Board who oversee the district and set rates. The plan would initially use treatment facilities that are at the Ammunition plant and lines would extend to adjacent areas. Another proposal is to construct a treatment plant in the Memphis area to serve new and anticipated development near there.

Health department staff expressed support for any sewer service that could be provided in the County. On site systems are considered a temporary solution and with the rapid development of the County, lots with soils suitable for on site sewage disposal are limited.

There being no further business Dr. Kemper motioned the meeting be adjourned. Ms. Raines seconded the motion. It passed unanimously.

The meeting was adjourned at 8:05P.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**MAY 26,1999**

The meeting was held at the Clark County Health Department 1216 Akers Ave. Jeffersonville, IN.

Board Members present were: Kathryn Raines, Dr. Howard, Dr. Kemper, Dr. Riehl.

Board Members Absent: Fay Allen, Bill Bridges, Ed Johnson.

Dr. Howard called the meeting to order at 6:10 P.M.

The minutes of the previous meeting were reviewed. Ms. Raines made a motion to approve the minutes. Dr. Riehl seconded the motion. The motion passed unanimously.

**ANNUAL REPORT**

Dr. Burke reviewed the 1998 Annual Report with the Board and provided explanations of selected statistics.

**SAFETY PLAN REPORT**

Jerry Hall and Dr. Burke reviewed the 1998 report of activities at Central Alarm and of ambulance service. Dr. Burke also reported the remodeling of the building at Central Alarm was in the bid process.

**BUDGET**

Mr. Meyer and Jerry Hall presented their proposed budgets for FY2000. The Health Department budget maintained operational items at 1999 levels. Central Alarm had increases in several line items related to upgrading equipment and an increase in part time staff needs. Both departments salary adjustments of %10 were at the direction of the County Council so that the advertised rates could be adjusted depending on the final overall county budget requests. The Board discussed the possibility of increasing Board members stipend or being included in the County Health insurance plan. The Board instructed Dr. Burke to investigate both options and include whichever he deemed appropriate in the 2000 budget.

Dr. Kemper made a motion to approve the budgets with the changes to Board members stipends included. Dr. Riehl seconded the motion. The motion passed by a unanimous vote.

**OLD BUSINESS**

Dr. Burke reviewed the citation procedures with the Board and the "learning curve" that the department is experiencing. He also showed the Board the new ID badges the Department is able to produce since the purchase of a digital camera.

Mr. Meyer reported there has been no communication to the Department from the parties involved in sewer extensions into the Steeplechase area.

The Next Board Meeting was scheduled for Sept. 15,1999 at 6:00 P.M.

There being no further business Dr. Kemper motioned the meeting be adjourned. Ms.Raines seconded the motion. It passed unanimously.

The meeting was adjourned at 7:40P.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**  
**NOVEMBER 3,1999**

The meeting was held at the Clark County Health Department 1216 Akers Ave. Jeffersonville, IN.

Board Members present were: Kathryn Raines, Dr. Howard, Dr. Riehl, Fay Allen, Bill Bridges, Ed Johnson.

Board Members Absent: Dr. Kemper

Dr. Howard called the meeting to order at 6:05 P.M.

The minutes of the previous meeting were reviewed. Dr. Riehl made a motion to approve the minutes. Mr. Bridges seconded the motion. The motion passed unanimously.

**FAMILY PLANNING GRANT**

Dr. Burke reported the Family Planning program had been suspended. The amount of grant funding from the Title XX program had been reduced several times in the past few years. Title X funds for the Maternal Child Health program have not increased for four years and the prenatal program requires those funds to operate. The total amount of grant funding was not sufficient to cover the cost of a staff person to gather and report statistics required of the program muchless the cost of direct services. Clients of the program are being referred to the Family Health Center of Clark County and Planned Parent Hood in New Albany.

**PRENATAL CLINIC**

Dr. Burke reported on changes at the prenatal clinic. When the clinic was started there were a limited number of doctors accepting Medicaid. Patients were traveling out of the County for prenatal services or not receiving them. The clinic model utilizes a nurse practitioner to provide the majority of routine care. As the number of obstetricians who will accept Medicaid has increased in the County the clinic has evolved into a different model. The clinic now provides a care coordination function. Staff will enroll the patient in Medicaid and the nurse practitioner will provide care for the initial part of the pregnancy. The patient will be transferred to a physician of their choice once Medicaid is in effect or can choose to remain at the clinic if they are not Medicaid eligible or considered high risk.

**FOOD SERVICE**

Dr. Burke reported on Food service establishments that are grilling food outdoors. Staff have identified a number of different establishments preparing food on outdoor grills which

do not meet codes. In order to standardize these operations a series of guidelines were developed by the department. The guidelines were reviewed by the Board. Mr. Johnson made a motion to approve the guidelines as proposed. Ms. Raines seconded the motion. The motion passed unanimously.

#### **SALARY ADJUSTMENTS**

Mr. Meyer reported that original budget approval by the County Council did not include adjustments to base salaries that had been requested. Non competitive salaries have led to recruitment and retention problems and have disrupted the ability to provide services. Dr. Burke and Mr. Meyer had met with members of the Council to review the situation. They presented salary information that would set entry level clerical compensation equal to positions at the Courthouse and professional staff closer to similar positions at other healthcare providers. Current staff would either be raised to the new minimum or be increase \$2000 depending on length of service. Ms. Allen made a motion to approve this plan and to submit to the County Council for consideration. Mr. Johnson seconded the motion. The motion passed unanimously. Mr. Meyer also reported the Council approved Board of Health Members reimbursement at \$300 for 2000.

#### **CENTRAL ALARM**

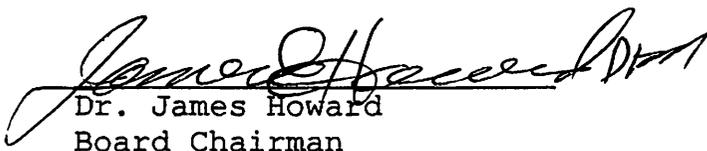
Dr. Burke reported the remodeling of the Central Alarm building has been canceled. Mayor Galligan of the City of Jeffersonville ,who owns the building, indicated it would transfer the property to the County. Upon this assumption the property was surveyed, plans prepared and bids were solicited. Before the bid was awarded the City decided that they may decide to sell an entire parcel of which this building is a part and refused deed transfer. Other options for relocation are being pursued.

#### **REGIONAL SEWER DISTRICT**

Dr. Burke reported IDEM is reviewing the application for the Clark County Regional Sewer District and a decision is expected in the near future.

The Next Board Meeting was scheduled for January 12,2000 at 6:00 P.M.

There being no further business the meeting was adjourned at 7:10 P.M.

  
Dr. James Howard  
Board Chairman