

MINUTES OF THE MEETING OF
THE CLARK COUNTY BOARD OF HEALTH

JANUARY 28, 1982

PRESENT: Mr. Herman Miller; Mr. Arthur Schneider, Jr.; Mr. William Brummett;
Robert E. Lega, M.D.; Emmett Spieth, D.V.M.; Paul D. Cleeter, D.D.S.;
and F. S. Horlander, M.D.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Norman J. Labhart, Administrative Assistant
Roger L. Lindsey, Legal Advisor
Martha Linck, Public Health Nurse
Karen Stinson, Clinic Nurse Coordinator
Becky Kuykendall, Home Health Coordinator

The Clark County Board of Health met on January 28, 1982 at 8:00 p.m. at the Hilton Inn in Jeffersonville, Indiana.

The minutes of the October 29, 1981 meeting were approved as mailed.

Mr. Miller welcomed Robert E. Lega, M.D. as the new Board member to the Clark County Board of Health replacing Robert Robertson, M.D. whose term expired on December 31, 1981.

Martha Linck, R.N. welcomed and introduced Karen Stinson as the new nurse for the Health Department Clinic. Ms. Stinson is replacing Mary Ellen Ehringer.

Mrs. Linck introduced Becky Kuykendall as the Home Health Coordinator replacing Ms. Beulah Dyson.

Mrs. Linck then proceeded with a discussion of the Clinic and Home Health Service. This was followed by a question and answer session with the Board members asking Ms. Stinson and Ms. Kuykendall about various topics concerning the Clinic and Home Health Service.

The next topic on the agenda was the ordinances for the Health Department. Discussion was led by Mr. Norman Labhart. It was recommended that copies of the ordinances be submitted to the County Commissioners with a letter recommending that the section pertaining to Food be deleted. It was so agreed.

Robert K. McKechnie, M.D. led a discussion pertaining to the Board's Personnel Policies. There was a discussion concerning altering the policies. It was decided to retain the policies as they currently stand.

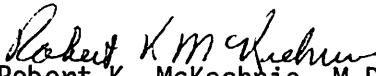
The contract for the Legal Advisor, Roger L. Lindsey, was reviewed and discussed. Motion was made by Mr. William Brummett and seconded by Mr. Arthur Schneider, Jr. to retain Mr. Lindsey's contract for services. It was so agreed by the Board.

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Dr. McKechnie updated the Board Members on the Indiana State Health Officers' Meeting. This included a discussion concerning the status of the Block Grant proposal from the federal government and the possible effects it will have on local health departments.

There being no further business to come before the Board at that time, the meeting was adjourned by Mr. Miller.

Respectfully submitted,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM/ddm

MINUTES OF THE MEETING OF
THE CLARK COUNTY BOARD OF HEALTH

APRIL 29, 1982

PRESENT: Mr. Herman Miller; Mr. Arthur Schneider, Jr.; Mr. William Brummett;
Robert E. Lega, M.D.; Emmett Spieth, D.V.M.; and Paul D. Cleeter, D.D.S.

ABSENT: F. S. Horlander, M.D.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Norman J. Labhart, Administrative Assistant
Roger L. Lindsey, Legal Advisor
Martha Linck, P.H.N., Director of Nursing
Pam Robinson, Environmental Supervisor

The Clark County Board of Health met on April 29, 1982, at 8:00 p.m. at the Hilton Inn in Jeffersonville, Indiana.

The minutes of the January 29, 1982, meeting were approved as mailed.

Pam Robinson, Sanitarian, presented a slide tour of Utica depicting problems the area is having. The attorney presented several alternatives as possible solutions. Mr. Art Schneider made a motion that the Health Officer proceed with the solution which he feels to be applicable to the situation and that the Board members be informed. The motion was seconded by Dr. Cleeter. Motion was voted and carried by the Board. Mr. Schneider also requested that a set of slides be prepared for New Washington.

The Director of Nursing, Martha Linck, discussed the Tuberculosis Contract and presented the problems faced by the indigent due to the high cost of drugs. The fact that Bartholomew County was capable of furnishing the drug at half the market price would be a savings to the county. It was pointed out that the Health Department has an obligation to prevent patients from being contagious, while the County is obligated to provide monies for treatment. The attorney questioned the wording of the contract. In his opinion the contract could allow abuses. After considerable discussion, the motion was made by Dr. Lega that the contract be submitted to the Clark County Commissioners with a statement that a need for the clinic exist within the county; however, the Board has reservations as to the way the contract is written. It was also suggested that the statement say that the Board will abide by the action of the Clark County Commissioners.

The Budget Committee was discussed. Mr. Brummett made a motion that the committee consist of Robert McKechnie, M.D., Herman Miller, Arthur Schneider, and Norman Labhart. The motion was seconded by Dr. Spieth; the Board so voted and so passed the motion.

The letter to accompany the Ordinances was presented by the attorney. Discussion ensued about the fourth paragraph as to whether it conveyed the Board's meaning. Mr. Schneider made the motion that the paragraph be reworded to show a stronger feeling by the Board. Motion was seconded by Dr. Lega; voted upon and so moved.

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The Clark County Rabies Clinic was discussed by Dr. Speith. It was pointed out that there have been rabid animals and one rabid dog found in the surrounding area.

The question was raised as to who the Board would send flowers to in cases of illness and death. It was decided that this should be left to the discretion of the Board president.

The Annual Report was presented to the Board. Everyone was pleased with the report. Thanks are extended to the office staff for the excellent work that they did in compiling this report.

There being no further business to come before the Board at this time, the meeting was adjourned by Mr. Miller.

Respectfully submitted,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM/ddm

MINUTES OF THE MEETING OF
THE CLARK COUNTY BOARD OF HEALTH
JULY 29, 1982

PRESENT: Paul D. Cleeter, D.D.S.; Arthur Schneiter, Jr.; Mr. William Brummett;
and Robert E. Lega, M.D.

ABSENT: F. S. Horlander, M.D.; Mr. Herman Miller; and Emmett Spieth, D.V.M.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Norman J. Labhart, Administrative Assistant
Roger L. Lindsey, Legal Advisor

OTHERS PRESENT: Larry Coats, Clark County Commissioner
Larry Dean, Clark County Commissioner
Paul Garrett, Clark County Commissioner

The Clark County Board of Health met on July 29, 1982, at 8:00 p.m. at the Hilton Inn in Jeffersonville, Indiana. Paul Cleeter, D.D.S. presided over the meeting in the absence of Herman Miller. Dr. Cleeter welcomed the County Commissioners to the meeting.

The minutes of the April 29, 1982, meeting were approved as mailed.

Robert McKechnie, M.D. discussed immunization for employees against TB and Rubella. It was noted that the Indiana State Health Department has requested the following for all persons working in Family Planning and Well-Child Clinics:

1. Submitting a report of an HI (HAI) titer level acceptable to show immunity (at least 1:8 or 1:10). This blood test would have to be obtained at the employee's expense. Some female staff members may have had this test run during pregnancy or premarital examinations.
2. Submitting proof of immunization against Rubella done after January 1, 1970.
3. Administration of Rubella vaccine at the Health Department within 30 days of employment. This is to be done at the Health Department's expense.

Motion was made by Robert Lega, M.D. to follow the State guidelines for immunization. The motion was seconded by Arthur Schneiter, Jr.; the Board so voted and so passed the motion.

Larry Coats, Clark County Commissioner, explained the County Comprehensive Liability Insurance to the Board of Health and the reasons for the coverage.

Norman Labhart updated the Board on the town of Utica and explained that the Environmental Health Section is requesting State to require sewers in the town. Mr. Labhart explained to the Board that he and Pamela Robinson will attend a hearing on August 10, 1982, and present a slide presentation to the Indiana State Board of Health.

It was recommended by Dr. McKechnie to amend the Personnel Policies to include the following for part-time employees:

1. Health Department personnel who are employed on a regular, and fixed, schedule on a part-time basis (EXCLUDING temporary part-time and temporary full-time employees) and who are paid on an hourly basis, will receive prorated benefits (ie, sick leave, paid vacation and holidays), which prorated benefits shall accumulate according to a percentage derived by dividing the number of scheduled hours worked per week by the hours in a standard week.
2. When employees attend authorized seminars or meetings away from their normal work area, only time missed from their regular schedule of work will be counted for salary purposes.

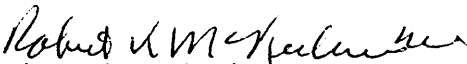
A motion was made by Dr. Lega, and seconded by Mr. Schneiter to add these amendments to the personnel policies. The motion was voted upon and so passed.

Mr. Labhart held a discussion concerning Industrial Waste and its disposal in Clark County. It was suggested that perhaps a chapter could be added to the Sanitary Code requiring that anyone hauling Industrial Waste within the county would be required to have the following:

1. Written permission from the property owner.
2. A chemical analysis of the material contained in the waste.
3. Written permission from the Indiana State Board of Health to apply the waste matter to the property.
4. The hauler must notify both the Board of Health and the County Commissioners no later than 72 hours before applying the waste.

There being no further business to come before the Board at this time, Dr. Cleeter adjourned the meeting at 9:30 p.m.

Respectfully submitted,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM/ddm

MINUTES OF THE MEETING OF
THE CLARK COUNTY BOARD OF HEALTH
OCTOBER 28, 1982

PRESENT: Paul D. Cleeter, D.D.S.; Arthur Schneiter, Jr.; Mr. William Brummett;
Robert E. Lega, M.D.; Mr. Herman Miller; and Emmett Spieth, D.V.M.

ABSENT: F.S. Horlander, M.D.

HEALTH DEPARTMENT EMPLOYEES: Robert K. McKechnie, M.D., Health Officer
Norman J. Labhart, Administrative Assistant
Roger Lindsey, Legal Advisor

The minutes of the July 29, 1982, meeting were approved as mailed.

The Commissioners have requested that the health department be covered by malpractice insurance. The doctors and nurses who work with the department are covered by their personal insurance and does the department really need this additional insurance. After discussing the matter, the board directed that the Clark County Health Department request the additional money from Maternal Child Health. If Maternal Child Health will not pay for it, the matter will come back to the board for further direction.

Dr. McKechnie explained to the board the state report on inborn errors of metabolism. One item of interest in this report was it showed how births had increased to a point and had now leveled off.

Letters of appreciation for service went out to Dr. Cleeter and Dr. Horlander. Both Board members responded in the affirmative for reappointment. Art Schneiter made a motion seconded by William Brummett that their names be submitted for reappointment. The names will be sent to the commissioners as the board's recommendations.

The Board of Health took up the item of reappointment of Health Officer. Each member of the board spoke on this subject. Each and every one thanked Dr. McKechnie for the outstanding job he had done and wholeheartedly endorsed him for another term. William Brummett made the motion for reappointment, seconded by Art Schneiter. Motion carried unanimously.

The next item on the agenda was the election of board members for 1983. Herman Miller opened the floor for nominations. William Brummett moved that we retain the same as this year and was seconded by Dr. Spieth. Art Schneiter moved nominations be closed and was seconded by Dr. Lega. Motion was carried.

The budget as it stands was explained by Norman Labhart. The county council had changed the salaries from the amounts submitted. The council had decided to an \$800.00 across the board raise. The county tax board had reviewed and passed on to the state. Art Schneiter was thanked for his assistance in this phase. The state tax hearing will be held on the 4th of November.

The meeting dates for 1983 were set. January 27, 1983, March 31, 1983, June 30, 1983, and October 27, 1983.

The monthly reports were discussed. Mr. Labhart asked if the board was satisfied with the format or any changes were requested. It was requested that any changes in personnel be listed each monthly report.

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Dr. McKechnie brought up the problem of increasing tuberculosis. The problem is increasing and the question was posed as to what action the board should take. The Board members requested to be updated so as to consider what action would be appropriate. The item is to be discussed at the next meeting.

The meeting was adjourned by the President, Mr. Herman Miller.

Respectfully submitted,

Robert V. McKechnie M.D.