

Meeting of
CLARK COUNTY BOARD OF HEALTH

March 29, 1979

PRESENT: Mr. William Brummett, Mr. Arthur Schneiter, Jr., Dr. Paul Cleeter,
Mr. Herman Miller, Dr. Emmett Spieth, Dr. F. S. Horlander

MEMBERS ABSENT: Dr. Robert Robertson

HEALTH DEPARTMENT EMPLOYEES PRESENT: Dr. Robert K. McKechnie, Health Officer
Mr. Norman Labhart, Administrative Assistant
Mr. Roger Lindsey, Legal Advisor

OTHERS PRESENT: Mrs. James White
Mr. James T. Raney, Jr.
Mr. Charles Kahl

The Clark County Board of Health met March 29, 1979, 8:30 p.m. at the Wheel Cafe in Sellersburg, Indiana.

The Minutes of the November 29, 1978 Meeting were approved as sent out.

Mrs. James White appeared before the Board concerning the installation of a septic tank for a trailer on her property. Mr. Labhart, representing the health department, stated that the White property consisted of a seven (7) acre tract with one (1) existing house and one (1) existing trailer. The soil is rated severe and a septic tank permit may not be issued according to HSE-25R. The Board received Mrs. Whites Comments but denied her request upon the motion made by Mr. Herman Miller, seconded by Dr. Cleeter and was carried by the membership.

Mr. Charles Kahl appeared before the Board requesting a permit on the fact that he had purchased the property prior to the enactment of HSE-25R. The Board had ruled in the past that only prior approvals in writing would be accepted.

Mr. Kahl does not have written prior approval. Mr. Labhart stated that the Kahl property consisted of a 1.8 acre tract located on Avonburg soil. This soil is rated severe by the U.S. Department of Agriculture Conservation Service, due to high water table of 1-3 feet and bedrock of a depth of 5-10 feet. A septic tank installation permit may not be issued according to HSE-25R. Application was made after the regulation went into effect.

The motion was made for a denial by Mr. Willaim Brummett, seconded by Dr. Emmett Spieth and carried.

Mr. Kahl requested a letter stating the out-come of the Board.

Mr. James T. Raney, Jr. appeared before the Board to request a septic tank permit. He contested that Mr. Joe Combs, a past employee of the health department, had given his approval to the installation of a system. He was not able to produce any prior approval in writing. Mr. Labhart stated that the Raney property consisted of 4.33 acres of land with Rossmoyne and Avonburg soils. Both soils are rated severe. Application was made after HSE-25R became effective. Therefore, the department has no recourse but to deny a septic tank permit for this property.

A motion was made to deny the permit, however, if Mr. Raney could produce a written prior approval, the Board will reconsider. The motion was made by Mr. Herman Miller, seconded by Dr. Paul Cleeter, and was carried.

The Health Department Budget for 1980 was deferred to a Budget Committee consisting of Mr. Herman Miller, Mr. Arthur Schneider, Dr. McKechnie, and Mr. Labhart.


The discussion of mileage and Nurse Pay Scale was deferred to the Budget Committee, after some discussion by the membership.

The letter from Home Health concerning Floyd County was discussed and the health department will continue to pursue its present course.

Mr. Lindsey, Legal Advisor, discussed the existing ordinances pertaining to the health department, stating that recent legislation does not permit the ordinance to contain a jail sentence. The ordinances will need to be amended to conform.

Adjournment

Respectfully submitted:


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM/ccb

Meeting of
CLARK COUNTY BOARD OF HEALTH
May 31, 1979

MEMBERS PRESENT: Mr. Arthur Schneiter, Jr., Dr. Emmett Spieth,
Dr. Paul Cleeter, Mr. William Brummett,
Dr. F. S. Horlander

MEMBERS ABSENT: Mr. Herman Miller, Dr. Robert Robertson

HEALTH DEPARTMENT EMPLOYEES: Dr. Robert McKechnie, Health Officer
Mr. Norman Labhart, Administrative Assistant
Mr. Roger Lindsey, Legal Advisor
Mr. Peyton Corby, Sanitarian
Ms. Christine Barrier, Administrative Sect.

OTHERS PRESENT: Mr. Gary Lewellan

The Clark County Board of Health met on May 31, 1979 at 8:30 p.m. at The Wheel Cafe in Sellersburg, Indiana.

The Minutes of the March 29, 1979 Meeting were approved as sent to each member. Motion was made by Mr. Brummett, seconded by Dr. Horlander, carried.

Mr. Labhart gave a verbal introduction of the new employees of the Health Department: Mr. Peyton Corby and Mr. Mike Johnson, Sanitarians are under the CETA Program, working with the Environmental Health Section; Ms. Kim Kring working with the Clinic; Ms. Betty Billingsly working as Secretary/Bookkeeper of Home Health Service; and three (3) Summer Employees, Bill Turner and Susan Stemler in the Environmental Health Section and Joyce Goforth working in Vital Statistics.

Dr. Spieth explained the old regulation concerning the Rabies Vaccination Certification Program, which is being revised. As of July 1, 1979, every dog vaccinated by a county veterinarian must send a copy of the certificate of vaccination to the Board of Health. Dr. Spieth's recommendation to the Board was that further information should be sought before official action of the Board of Health was taken, but until such time, those certificates received by the Health Department should be kept in a separate file.

Mr. Labhart presented the Budget Committee's report on the 1980 Proposed Health Department Budget. The budget was within the President's Guidelines of 7% increase in Personnel Salaries (not a 7% increase) and 9% overall increase.

After some discussion, Mr. Brummett made the motion that the Personnel Salaries be approved.

Mr. Labhart notified the Board Members that mileage for the Health Department will be increased to \$.16 per mile as of January 1, 1980.

Mr. Schneider commended Mr. Labhart for his presentation of the 1980 Proposed Budget. Dr. Cleeter made the motion of acceptance with Dr. Horlander seconding, and was carried.

The 1980 Mosquito Control Budget was explained by Mr. Labhart. Motion to accept this report by Mr. Burmmett, seconded by Dr. Spieth, and carried.

Revisions of the Personnel Policies was explained by Mr. Labhart, stating that most of the revisions suggested by the Committee were already incorporated into the copy. Motion was made for acceptance by Dr. Cleeter, seconded by Mr. Brummett, and carried.

Some discussion concerning the method of issuing or denying septic tank permits was held by the Members. Mr. Schneider summarized the discussion, stating that it appears to be the common consensus of the Members that there should be some means developed to simplify the septic tank application procedure. He asked that Dr. McKechnie develop a method to be used. Mr. Lindsey was asked to assist in the legal aspects. Dr. McKechnie asked to handle existing situations in an appropriate manner. All cases would be handled in the same manner in the future. Mr. Schneider asked for a motion that Dr. McKechnie has the authority to handle the existing situations. Dr. Spieth made the motion and Mr. Brummett seconded, and was carried.

TO BE STATED IN THE OFFICIAL MINUTES OF THIS MEETING:

No Official action was taken on the Ash situation.

Dr. McKechnie asked that Hearings in the future, upon Mr. Lindsey's suggestion, one of the Board Members preside at such hearing, reporting his findings to the entire Board for decision. This suggestion was put to by motion by Dr. Cleeter, seconded by Mr. Burmmett, and carried.

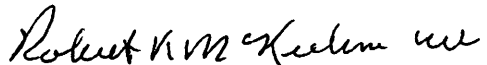
Mr. Labhart stated the situation of a person applying for a septic tank permit. The Health Department issued a letter for an existing system. The Health Department has now learned that it was a 500 gallon metal tank. Dr. McKechnie asked that a letter be sent to her

recommending that a 1,000 gallon concrete tank be installed for her own protection. Mr. Lindsey to assist in the writing of this letter. Motion was made by Dr. Horlander, seconded by Dr. Cleeter, and was carried.

Dr. McKechnie discussed with the Board the upcoming review of the Home Health Services. This review will probably be presented at the August Board Meeting.

Adjournment

Respectfully Submitted,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

BKM/ccb

Meeting of
CLARK COUNTY BOARD OF HEALTH

August 30, 1979

PRESENT: Dr. Emmett Spieth, Dr. Paul D. Cleeter, Mr. William Brummett,
Mr. Arthur Schneider, Jr.

ABSENT: Dr. Robert Robertson, Mr. Herman Miller

HEALTH DEPARTMENT REPRESENTATIVES: Dr. Robert McKechnie, Health Officer
Mr. Norman Labhart, Administrative Ast.
Mr. Roger Lindsey, Legal Advisor

Minutes of the May 31, 1979 Board Meeting were approved as written.

Dr. McKechnie reported on the Sickle Cell Grant, stating that the grant was not renewed for the coming year because the budget at the State level excluded local health departments from participating.

The mileage rate of \$.16 per/mile beginning January 1, 1980 was discussed. The recent price of gasoline will not be offset by the increase in mileage allowance.

The idea of purchasing an additional vehicle for the department was discussed.

Dr. McKechnie stated that he would donate his existing pick-up truck to the department if it was acceptable with his tax accountant and the Board of Health.

Mr. Brummett made the motion that the Board of Health accept Dr. McKechnie's offer with the above stipulations. Dr. Horlander seconded the motion and it was passed.

Changes to the Personnel Policies as submitted to the Board Members was discussed. Dr. Cleeter made motion of acceptance as submitted; Dr. Spieth seconded the motion and it was carried.

The question arose as to the Board's attorney's new position practicing in another county. It was felt that this was not in violation of the personnel policies in that his residence remains in Clark County. The Board of Health voted unanimously to retain the attorney at this time, but gave the Health Officer the right to act should unforeseen situations arise.

The health department had received numerous complaints regarding housing. The responsibility of the health department in matters of this nature was discussed. The Board of Health issued guide lines to the department to become involved and assist local communities to correct problems of housing, providing they request the assistance in writing.

Mr. Brummett made the motion, seconded by Dr. Horlander and was passed.

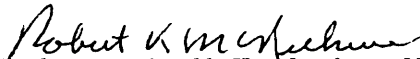
Home Health Service report was discussed at great lengths by Mr. Schneider. Except for minor problems, the Home Health Service would be relicensed. These discrepancies would be corrected within the next 30 days and submitted to the State Board of Health.

The problem of septic tank permits is still quite prevalent. The administrative procedures as submitted were discussed. Dr. Cleeter made the motion that the administrative procedures with minor editing changes be approved. Dr. Spieth seconded and it was passed.

There being no further business to be brought before the Board, Dr. Horlander made the motion that the meeting be closed, Mr. Brummett seconded, and passed.

Adjournment

Respectfully submitted;


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM/ccb

Meeting of
CLARK COUNTY BOARD OF HEALTH

November 29, 1979

MEMBERS PRESENT: Mr. Arthur Schneider, Jr., Dr. Emmett Spieth,
Dr. Paul D. Cleeter, Mr. William Brummett,
Dr. F. S. Horlander

MEMBERS ABSENT: Dr. Robert Robertson, Mr. Herman Miller

HEALTH DEPARTMENT EMPLOYEES: Dr. Robert K. McKechnie, Health Officer
Mr. Norman Labhart, Administrative Assistant
Mr. Roger Lindsey, Legal Advisor

OTHERS PRESENT: Mr. Paul Garrett, Clark County Commissioner
Mr. Charles Spitznagle, Clark County Commissioner

The Clark County Board of Health met on November 29, 1979 at 8:30 P. M. at the Wheel Cafe in Sellersburg, Indiana.

The minutes of the August 30, 1979 meeting were approved as sent to each member. Motion was made by Dr. Spieth, seconded by Dr. Horlander, motion carried.

A lengthy discussion regarding septic tank permits was held. The administrative procedures for issuing septic tanks were approved, motion passed. Motion made by Dr. Horlander, seconded by Dr. Cleeter.

The Board suggested that the names of Mr. Miller and Mr. Brummett be submitted for re-appointment.

The following were nominated and elected for office: Mr. Schneider as Chariman and Dr. Cleeter as Vice Chairman. Motion was made by Dr. Horlander and seconded by Dr. Cleeter. Motion carried.

The Health Officer informed the Board of his discussion with the Indiana State Board of Health regarding a Immunization Co-ordinator. The State wishes to locate in the Clark County Health Department an employee to work with the local communities and the surrounding nine (9) counties. Mr. Brummett made a motion that the county cooperate with the State on this project; seconded by Dr. Spieth and carried by the Board.

The Board of Health directed the Health Officer to initiate inter-office training procedures, the opinion was that this procedure would minimize the effect of any absenteeism.

The Crippled Children Program was discussed at length. A motion was made by Dr. Spieth that the program be put on the paying bases under Home Helath. Seconded by Dr. Cleeter, motion carried with Dr. Horlander opposing.

Mr. Labhart gave an update on current activities of the department:

1. Housing: Meeting with Clarksville Town Board on apartment problems.
2. Air Pollution: State suggest local government pass a car inspection for air pollution.

3. Utica: Became a city with a Town Board.
4. Water Company: The new lines from the Atkins wells to New Albany.
5. Mosquito Control: Found Aedes Aegypti mosquitoes, carrier of Yellow Fever, in the county during past summer.
6. Bats: Problem with bats in Sellersburg and with starlings in Clarksville.
7. Clinic: Cost per visit and breakdown of cost per service per visit.
8. Complaints: Number of complaints per subject for the year.
9. Environmental Pamphlet: Was given a copy of the septic tank pamphlet.
10. Stationary: Was shown different types of letterhead and the one to be used was selected.
11. Personnel Policy: Inspection by MCH requested we add "sex and religion" to Section XIV, Civil Rights. The Board approved this change by consent.

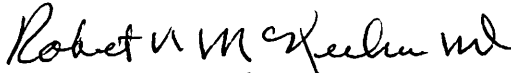
The Home Health report was presented to the Board and discussed. The contract with Bellarmine College was approved and signed. The next meeting of the Home Health advisory Committee will be January 10, 1980. The Board was invited to attend.

The meeting dates for next year were discussed. The 5th Thursday of the month was selected. Those dates are January 31st, May 29th, July 31st and October 30th.

The Attorney's contract for 1980 was motioned for approval by Dr. Horlander, seconded by Dr. Cleeter. Motion carried.

Adjournment

Respectfully Submitted,


Robert K. McKechnie, M.D.
Secretary
Clark County Board of Health

RKM/csd