

Meeting of
CLARK COUNTY BOARD OF HEALTH
March 30, 1977

A dinner meeting of the Clark County Board of Health was held at the Wheel Cafe on March 30, 1977 at 6:30 PM.

Present were William Brummett, Herman Miller, Arthur Schneiter, Dr. L. D. Bower, Dr. Emmett Spieth, Dr. Robert McKechnie, Norman Labhart and Doris Simmons. Not present were Dr. Robert Robertson and Dr. F. S. Horlander.

Motion to approve minutes as presented was made by Herman Miller, seconded by William Brummett. The motion carried.

Roger Lindsey, law student awaiting passing the bar examination, was introduced to the Board as a temporary employee to be doing law research for the department and establish a liaison with the Prosecutor and County Attorney offices so that something could be accomplished to put some teeth in the regulations we have. He explained that he had been meeting with representatives from both offices and that he had the first ordinance, Sanitary Code, ready to present to the County Commissioners at the next meeting. He explained that it was within the department's power to make rules and regulations that do not conflict with a superior department. He said that everything will be checked and okayed by the Prosecutor and County Attorney offices before being presented to the Commissioners. A suggestion for getting a set of Burns Statutes was discussed and the decision was tabled for the present. The need for an attorney to be available to the Health Department was discussed.

There was discussion of the County Council's talk of the purchase of the old IUS building for housing the Welfare and Health Department. The Board was unanimously against this move.

The revised Personnel Policies were presented and discussed. Any workshop days away from the department that exceed the five days granted in the policies must be approved in advance by the Board. Herman Miller moved to approve the new policies, Dr. Bower seconded and the motion carried.

State inspection on the Well Child Clinic recommends looking for expanded space for the Clinics and will pay up to \$6.00 sq. ft. through an additional grant. Herman Miller moved that we explore more space within the hospital complex, at no local cost, Dr. Bower seconded the motion and it carried.

There was discussion concerning a Home Health proposal for submitting to United Way for the paying of patient services for those unable to pay. The Board unanimously turned down the proposal and strongly expressed that they did not want to be a Board after the fact and that any new proposals come before the Board before any approach is made to other agencies.

Mr. Labhart explained that there is still a slight possibility on the latest grant request on the new building. There was some discussion of sewer problems and building codes.

It was agreed that Dr. McKechnie, Mr. Schneiter and Mr. Labhart meet to put together the proposed 1978 budget and the full board would meet on June 2nd to review it. The meeting adjourned at 10:15 PM.

Respectfully submitted 10:15 PM.
Robert K. McKechnie, MD

ROBERT K. McKECHNIE, MD

Meeting of
CLARK COUNTY BOARD OF HEALTH

June 2, 1977

A dinner meeting of the Clark County Board of Health was held at the Wheel Cafe in Sellersburg on June 2, 1977 at 6:30 PM.

All board members were present with the exception of Dr. L. D. Bower who passed away May 16, 1977. Department personnel present were: Dr. Robert McKechnie, Norman Labhart, and Doris Simmons.

A motion to approve the minutes of the previous meeting as presented was made by Herman Miller, seconded by William Brummett and the motion carried.

A mini-tape recorder was shown to the Board and by consent was approved for use for the recording of motions made.

The need for a bookkeeper for the department was discussed and Herman Miller made the motion to create a bookkeeping position, William Brummett seconded the motion and the motion carried. Mr. Labhart explained about the new office furniture. Dr. Spieth made the motion that Health Department nurses be required to wear uniforms, Dr. Horlander seconded and the motion carried.

After discussion of the need for an attorney for the Health Department it was suggested that the funds remaining in the category for Law Student be transferred to a category that would allow for legal services on a retainer basis. William Brummett made the motion that Roger Lindsey be retained for the remainder of the year on that basis. Any extra compensation to be on an hourly base, if and when approved by the County Council. Herman Miller seconded the motion (also to include this as an \$8000.00 line item in the 1978 Budget). The motion carried.

The IUS student summer program was explained whereby the department could obtain summer employees 80% federally funded and the other 20% paid by the employer. Pursuing this program was accepted by consent by the membership.

Discussion of the proposed budget for 1978 was lengthy. The following additions or deletions were recommended:

1. Position of the new sanitarian be deleted.
2. The sanitarian position now vacated by Jack Sutherland be raised to \$11,500.00 and be filled by a Registered Professional Sanitarian.
3. The new position for nurse for the Health Department be deleted.
4. The position of Family Practitioner be deleted.
5. The position of Health Educator be deleted.
6. The position of receptionist for Family Planning Clinic be deleted.
7. Monies for medical treatment be deleted.
8. The wording on uniforms for Mosquito Control be changed to "protective clothing".

Dr. Robertson made the motion that there be no expansion of the present clinic services and that no medical treatment be rendered. Dr. Horlander seconded and the motion carried. Regarding the total budget Herman Miller recommended that the board adopt a budget which would reflect an eight cent tax rate on the total county assessed valuation of approximately \$184 million. This would increase the present budget by approximately \$25,000. The budget to be submitted and approved based upon these estimates as well as the salary figures and additions and deletions as previously recommended at this meeting. Dr. Horlander seconded the motion and it carried.

Dr. Robertson made the motion that any time beyond the five days previously approved for study purposes be approved by the Health Officer, if said meeting comes up between board meetings. Dr. Horlander seconded and the motion carried.

Discussion on Title XX - Home Health Aides, Home Health Homemakers, and Family Planning was tabled until the next meeting.

There was discussion of State Mosquito and Sewage Ordinances. The model ordinance from state will be made a chapter of our code in order to participate in state funds since a county must have an ordinance in order to receive state funds. The model ordinance from the state will be submitted to the County Commissioners for inclusion into the County Health Code. In regard to the State Sewage Ordinance, Roger Lindsey, Arthur Schneiter and Dr. McKechnie will attend the public hearing on said ordinance at the State Board of Health.

William Brummett moved that Ordinance #5-1977 be made a part of the minutes. Dr. Horlander seconded and the motion carried.

Discussion was held regarding the replacement of Dr. Bower, deceased. Dr. Paul Cleeter, a dentist, was suggested as a replacement. It was agreed that Dr. McKechnie, Dr. Spieth, and Arthur Schneiter approach Dr. Cleeter regarding accepting the appointment and if he agreed Herman Miller was willing to approach Commissioner Spitznagel recommending the appointment of Dr. Cleeter.

Roger Lindsey explained to the Board the new Indiana "Sunshine Law" which will go into effect September 1, 1977. The Health Board will fall within the provision of the law. He explained that it called for the posting of an agenda at the entrance of the meeting place. Public notice of meetings, giving time and place must be given at least 48 hours in advance. One public notice of each meeting throughout the year, given at the first of the year would suffice. Executive meetings must be announced but can be closed.

Auditing of the Health Department books by the State Board of Accounts was reported, and the books were found in order.

The meeting adjourned at 11 PM.

Respectfully submitted,

Robert K. McKechnie, MD

Robert K. McKechnie, MD
Clark County Health Officer, MD

Meeting of
CLARK COUNTY BOARD OF HEALTH

August 25, 1977

MEMBERS PRESENT: Dr. Spieth, Dr. Robertson, Mr. Brummett, Dr. Cleeter,
Mr. Schneider, and Dr. Horlander

MEMBERS ABSENT: Mr. Miller

HEALTH DEPARTMENT EMPLOYEES PRESENT: Dr. McKechnie, Mr. Lindsey
Mr. Labhart

A dinner meeting of the Clark County Board of Health was held at the
Wheel Cafe in Sellersburg on August 25, 1977 at 6:30 p.m.

Dr. Cleeter, A dentist from Charlestown, was introduced as a new member
and welcomed to the Board of Health. It was noted that Dr. Cleeter
has received a degree in Public Health.

The meeting was called to order by Mr. Schneider, Board President.
Dr. Horlander moved the June Minutes be approved as written.
Dr. Robertson seconded and the membership carried.

Mr. Lindsey discussed the Garbage Ordinance, explaining to the Board
that the County Commissioners passed this ordinance June, 1977.

Mr. Lindsey discussed the Vector and Pest Ordinance which was passed by
both the County Council and the County Commissioners, noting that it
was budgeted for 1978.

Dr. Robertson moved and Mr. Brummett seconded that the Board include
a copy of Ordinance # 6 - 1977 (Garbage) and Ordinance # 9 - 1977
(Vector and Pest Abatement) in the minutes.

Mr. Lindsey discussed a request to the Attorney General's Office whether
the Clark County Health Department has the right to pass Rules and
Regulations. No answer from the Attorney General's Office as of yet.

Discussion of the movement of the Health Department from the hospital
building. The Board unanimously approved the resolution NOT to move
out of the hospital complex. Dr. Horlander made such a motion and
Dr. Robertson seconded. Carried by membership.

It was agreed by all members present that the future meetings would be
called to order at 8:30 p.m.

The dates for future Board Meetings are as follows:

December 1st	1977
March 30th	1978
June 29th	1978
August 31st	1978
November 29th	1978

Mr. Lindsey pointed out that the minutes of the Board Meetings are public knowledge and also that the Health Department had to have a notice on its door of each meeting. The notice must be in public view for at least forty-eight (48) hours prior to each meeting.

If an agenda is followed, the agenda must be affixed to the door of the meeting place.

Mr. Lindsey also stated that there is no requirement for audience participation at meetings, which is allowed by law.

Dr. Spieth moved and Dr. Cleeter seconded that a contract for Mr. Roger Lindsey be made through the year 1977. Mr. Lindsey's certified duplicate original contract is on file at the Clark County Auditor's Office for the State Board of Accounts review.

OLD BUSINESS:

The meeting with the County Council regarding the Clark County Health Department Budget was held with Dr. McKechnie, Mr. Schneider, and Mr. Labhart representing the Department.

NEW BUSINESS:

New employees were approved by the Board. Those being as follows:

Rosemary Hayden, Health Department Bookkeeper

Two (2) Part-Time CETA Employees for Mosquito and Rodent Control Program

Two (2) students from IVY Tech (no monies being used from County Fund)

Meeting adjourned.

Respectfully submitted,

Robert K. McKechnie, M.D.

Robert K. McKechnie, M.D.
Clark County Health Officer

Meeting of

CLARK COUNTY BOARD OF HEALTH

December 1, 1977

MEMBERS PRESENT: Dr. Horlander, William Brummett, Dr. Cleeter, Herman Miller,
Dr. Spieth, and Arthur Schneider

MEMBERS ABSENT: Dr. Robertson

HEALTH DEPARTMENT EMPLOYEES PRESENT: Dr. McKechnie, Attorney Roger Lindsey,
Rosemary Hayden, Bookkeeper

The dinner meeting of the Clark County Board of Health was called to order by the President Arthur Schneider at 8:00 p.m. on December 1, 1977 at the Wheel Cafe in Sellersburg.

The Minutes of the August 25, 1977 meeting were approved as written.

Dr. Robertson will be due for re-appointment to the Board January 1, 1978. The Board unanimously requested that he be considered for re-appointment.

Election of Board Members: Arthur Schneider, President
Dr. Horlander, Vice-President

The Home Health Agency Board asked that Bruce Weidner replace Jane Ellwanger as representative from the Welfare Department. Board of Health approved.

Mr. Schneider and Dr. McKechnie asked the Board to reconsider their statement concerning the solicitation of funds from the United Way for home health care. The Board reiterated its stand that the Home Health Agency would have to be financially sound and independent with present assistance and receipts before considering outside funding.

It was also announced to the Board that the Clark County Memorial Hospital has requested that the Health Department begin doing its own housekeeping.

It was brought to the attention of the Board that the Health Department Clinic had moved from the hospital complex to the Medical Arts Building.

The Board was made aware by Health Department Bookkeeper, Rosemary Hayden, of the Budget problems for 1978 and that the State Tax Commissioner had trimmed \$30,000.00 off the Health Department Budget.

Attorney Roger Lindsey presented the Board with his written views as to the Board's ability to approve Rules and Regulations for the Health Department.

Mr. Lindsey reviewed and discussed his Professional Services Contract for legal assistance with the Board Members. The Board approved such contract and it is to be mailed to each member for their signature.

Attorney Lindsey also pointed out to the Board the idea of having a rule stating that it be mandatory that any subject or person wishing to be on the agenda for a Board meeting do so at least ten (10) days before the day of the meeting. The Board approved the idea and instructed Mr. Lindsey to promulgate such a rule for consideration at the next Board meeting.

The Board and Attorney discussed the need of changing the Personnel Policies for the Health Department. Changes are to be made in such a way that the Board can see changes from the old to the new. Such changes are to be voted on at the next meeting.

Attorney Lindsey also stated that the Board of Health was not meeting the exact monthly dates as stated by law. The Board felt that the 1978 dates were still four (4) in number and in the quarters of the year desired. These dates would allow most of the Board Members to be present.

Meeting adjourned.

Respectfully submitted,


Robert K. McKechnie, M.D.
Clark County Health Officer

ccb

1937 Flood R.C.

Red Cross
Red Cross

1945 V.D. Clinic -

Ann Samples, R.N.) Started as PHN 2-1-51
) Resigned 8-15-52
 Dorothy Cakes, R.N.) State Nurse (?)
 reds Evans, R.N.
 Esther Mae Hartman, R.N.
 (Aileen Webb, R.N.
 (Wilma Hartlin, R.N.
 Duttonoff
 Mildred Kelly - School Nurse - 1947 - 1949

During 1948 meetings were held relative to obtaining a Full Time Health Department. The Department was established by referendum, January 1, 1949. The vote for a Full Time Health Department carried 2 - 1.

On January 1, 1949, L.D. Bower, M.D., was elected Chairman of the Board, David Dutton Secretary. Indiana State Board of Health provided funds for 6 months period - July 1 1950 to January, 1951. At that time a budget was to be set up with the county appropriating .3 mill and the State Board of Health matching equally the amount. The .3 mill would bring \$13,000. The State Board of Health provided matching funds. J. Harris M.D., was employed September 10, 1950 as Clark County Full Time Health Officer. Other personnel added later consisted of a sanitarian, a supervising nurse and a clerk.

Mrs. Mona Van Velt, R.N. was employed October 1950 as Supervising Nurse. Mrs. Ann Samples was employed as a staff nurse February 1, 1951.

Mr. Harry Poynter was the first sanitarian employed by the Health Department in 1950 and Mrs. Mildred Graham was the first clerk-secretary employed by the Department.

Dr. Lewis Perrin served as Health Officer from September 1950 and was succeeded by Dr. C. Weeder, M.D., April, 1951, who served as Health Officer until his retirement in 1958 at which time Gene Adair was appointed Health Officer.

Following the establishing of the Full Time Health Department the services of nurses employed by the Tuberculosis Association and the County School Nursing Service was discontinued and nursing service was and is supplied by Health Department nurse to all schools not having school nurses.

Nurses employed by Health Department since Health Department was established in 1949.

Mrs. Mona Van Velt employed as Supervising Nurse October, 1950 and served until August 1, 1956.

Mrs. Ann Samples employed as staff nurse 2-1-51 and resigned 8-1-52.

Mrs. Elisabeth Van Dyke employed 1952 to July, 1955 and again from 7-1-56 to June 1957

Mrs. Lorona Volers employed August 22, 1955 and served until May 1, 1956.

Miss Marie Helver Employed August 1, 1956.

Mrs. Effie (Billie) Moss Employed September 1, 1957.

Mrs. Iris Moldaway employed January 1, 1965.

Facilities: The Clark County Health Department is located in the Clark County Memorial Hospital. The office was moved into the hospital in the early part of 1958. Office consists of three rooms, one occupied by the Health Officer. Sanitarians and clerk share an office, and nurses occupy one of the rooms. Additional space could be utilized such as a room for classes or meetings, and a waiting room or separate room for clerk