

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES**

February 12, 2014

The meeting was held at Lois Kratz Wellness Center 1319 Missouri Ave. Jeffersonville IN.

Board Members present were: Fay Allen, Dr. Thaker, Dr. Howard, Dr. Kemper, Dr. Martin, and Ed Johnson

Board Members Absent: Terry Natterman

Staff Present: Dr. Burke, Mike Meyer, Betty Shields, Scott Wilson, Bridget McCurdy, Dorothy Waterhouse, Kay Branham

Dr. Howard called the meeting to order at 8:05 A.M.

The minutes of the previous meeting were reviewed. Mr. Johnson made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

**ELECTION OF OFFICERS**

Dr. Martin made a motion to retain same officers as presently serving. Dr. Howard Chairman, Dr. Thaker Vice Chair. Dr. Thaker seconded the motion. The motion passed unanimously.

**HEALTH OFFICER APPOINTMENT**

MS. Allen made a motion to appoint Dr. Burke Clark County Health Officer for a four year term effective February 12, 2014 and expiring February 12, 2018. Dr. Martin seconded the motion. The motion passed unanimously.

**SAFETY PLAN/911 CONSOLIDATION**

Dr. Burke reported the Safety Plan updates had been adopted by the County Commissioners. 911 oversight had been transferred from the Board of Health to a Fiduciary Board and an Operations Board appointed by the county and municipalities. Those Boards were proceeding to Consolidate 911 call centers in the county.

**ANNUAL REPORT**

Dr. Burke introduced the 2013 Annual Report. Each Department supervisor highlighted information for their areas. Ms. Allen made a motion to approve acceptance of the annual report. Dr. Kemper seconded the motion. The motion passed unanimously.

## **OLD BUSINESS**

Dr. Burke reported he had written another letter to Governor Pence regarding infant mortality and defunding of the Prenatal clinic. No response had been received.

Mr. Meyer also reported there was no information from the insurance company on the theft from the prenatal clinic. A warrant had been issued for the clerk the audit report identified as directly responsible for a portion of the loss.

## **NEW BUSINESS**

Mr. Meyer reported legislation was introduced to move the onsite sewage disposal program from the State Health Department to The Department of Environmental Management. Our department along with other local Health departments were opposed to the move and had testified to a legislative committee that opposition.

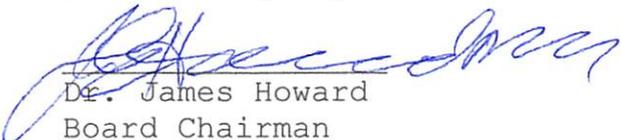
Dr. Kemper made a motion for a resolution to support Dr. Burke's letter to the Governor expressing concern about decreased funding to local health Departments and giving Dr. Howard authority to write a letter expressing the Boards' position. Ms. Allen seconded the motion. The motion passed unanimously.

Dr. Howard reported a town hall conference call sponsored by the State Boards of Health organization was scheduled and he would get the information to those interested.

## **ADJOURN**

There being no further business Dr. Kemper motioned to adjourn the meeting. Ms. Allen seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:40 A.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH  
MEETING MINUTES**

May 21, 2014

The meeting was held at Lois Kratz Wellness Center 1319 Missouri Ave. Jeffersonville IN.

Board Members present were: Fay Allen, Dr. Thaker, Dr. Howard, Dr. Martin, Dr. Kemper and Terry Natterman

Board Members Absent: Ed Johnson

Staff Present: Dr. Burke, Mike Meyer, Laura Lindley, Todd Webb

Dr. Howard called the meeting to order at 8:05 A.M.

The minutes of the previous meeting were reviewed. Dr. Martin made a motion to approve the minutes. Dr. Thaker seconded the motion. The motion passed unanimously.

**BUDGET**

Mr. Meyer and Dr. Burke presented the proposed budget for 2015. The only substantial change from the 2014 budget was the inclusion of funding to employ an attorney to represent the department. Ms. Allen made a motion to approve the budget. Dr. Thaker seconded the motion. The motion passed unanimously.

**TEMPORARY FOOD PERMITS**

A discussion of the permitting of wine and beer at temporary events was held. A motion to exempt wine and beer (attached) was made by Dr. Kemper. The motion was seconded by Dr. Martin. The motion passed unanimously.

**SAFETY PLAN/911 CONSOLIDATION**

Dr. Burke reported the 911 Boards were proceeding to consolidate 911 call centers in the county. Brad Meixell had been appointed Director and Jerry Hall was on family medical leave and expected to retire.

**OLD BUSINESS**

Dr. Burke reported the county insurance agent reported there may be some coverage for part of the loss from the prenatal clinic if any attempt is made to collect the funds. No such action has been taken to date. Mr. Meyer reported the bill in the legislature to transfer the on site sewage disposal program from the State Department of Health to The Department of Environmental Management had not made it out of committee. Dr. Howard reported a town hall conference call sponsored by the State Boards of Health organization had been held and he would get the information about future calls to those interested.

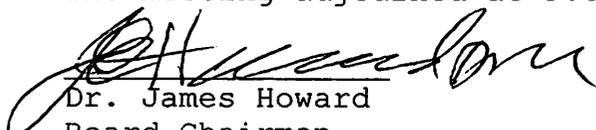
**NEW BUSINESS**

Mr. Meyer reported the tax caps for the county had been determined by the State but the loss of revenue may not impact the budget due to carryover from the previous year.

**ADJOURN**

There being no further business Dr. Kemper motioned to adjourn the meeting. Ms. Allen seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:05 A.M.

  
Dr. James Howard  
Board Chairman

**CLARK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES**

October 29, 2014

The meeting was held at Lois Kratz Wellness Center 1319 Missouri Ave. Jeffersonville IN.

Board Members present were: Fay Allen, Dr. Thaker, Dr. Howard, Ed Johnson and Terry Natterman

Board Members Absent: Dr. Martin, Dr. Kemper

Staff Present: Dr. Burke, Mike Meyer, Laura Lindley, Amber Mayfield

Dr. Howard called the meeting to order at 8:03 A.M.

The minutes of the previous meeting were reviewed. Dr. Thaker made a motion to approve the minutes. Ms. Allen seconded the motion. The motion passed unanimously.

**BUDGET**

Mr. Meyer stated the County Council had reviewed the budget and approved a 3% salary increase for 2015. The budget will next be submitted to the State Department of Local Government Finance for final approval.

**EBOLA UPDATE**

Dr. Burke reported the department was participating in training opportunities about how to handle a suspected case of Ebola if one occurred in the County. The Department also could be asked to monitor a healthy individual who returned to Clark County from one of the 4 west African counties affected. The department has convened a meeting on November 4, 2014 with county healthcare partners to discuss response to a suspected case of ebola. Staff also had met with County Judge Dan Moore to discuss procedures if an individual was uncooperative with quarantine directives by the Health Officer and a court order was necessary.

**HOSPITAL MERGER**

Dr. Burke reported the proposed merger of Clark Memorial was on going. The proposal at this time included two years continued no cost rent and utilities for the Health Department main office.

**ACCREDITATION**

Amber Mayfield, co-accreditation coordinator for the department, reported on activities. The Community Health Assessment is progressing with the assistance of IU designing a survey to be mailed to county residents. Also focus groups have been scheduled to verbally receive input for Clark County citizens.

**OLD BUSINESS**

Mr. Meyer reported the County Council approved funds for an attorney for the department. If the final budget is approved the County Commissioners would contract with the individual they select.

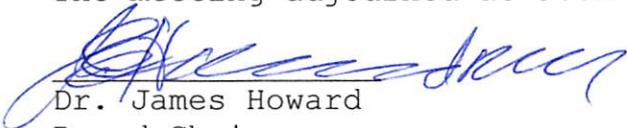
**NEW BUSINESS**

Mr. Meyer reported due to retirements the department had two new staff. Ken Griffin is now preparedness coordinator and Patty Smith Vital Records Registrar. Ms. Lindley reported the environmental health staff had acquired uniforms which will make them more easily identifiable. She also reported two staff are studying for the registered environmental health specialist exam and staff are working on updating protocols in preparation for accreditation.

**ADJOURN**

There being no further business Dr. Thaker motioned to adjourn the meeting. Ms. Natterman seconded the motion. The motion passed unanimously.

The meeting adjourned at 9:30 A.M.

  
Dr. James Howard  
Board Chairman