

CLARK COUNTY BOARD OF HEALTH

MINUTES, JANUARY 18, 1995

Present at the meeting were Board members Joe Jacobi, Bill Bridges, Kathryn Raines, Dr. Richard Riehl, Rhonda Croudep and Dr. James Howard.

Also Present were James Kizer, Dr. Kevin Burke, Michael Meyer and Betty Shields.

Meeting was called to order at 6:45 p.m. Minutes from the previous two meetings were read and approved.

AMBULANCE SERVICE: Two services were reviewed by Dr. Burke at request of Commissioners. Yellow Ambulance had better overall qualities and was recommended. Yellow Ambulance received the contract for the county except for Carr, Union and Wood Townships which will be served by Sellersburg Ambulance.

911: Plans progressing to make Central Alarm a county department. Current plan suggests employee issues would not be handled by Board of Health and health officer yet daily operations would be handled this way. Ms. Raines commented that operation would be more logical if both of these issues were the Board's responsibility. The relationship to the commissioners would then be consistent with the Health Departments'. Dr. Burke will continue to pursue this language in the ordinance that the Commissioners are drafting.

HEPATITIS A: Dr. Burke commended Mike and staff for a job well done. Problems and logistics were discussed. Mr. Jacobi requested that the board be notified of subsequent events of this magnitude and a health Emergency Reaction Plan be implemented.

OLD BUSINESS:

Mr. Amick talked to Dr. Howard and Mr. Kizer to request relief from his eviction. The Sheriff has given him until January 23rd to vacate or the house will be boarded. Dr. Howard referred him back to the judge who is handling the case. Mike and Mr. Kizer reviewed the events of non compliance that led to his eviction.

Audit - Mike in process of hiring firm to do internal audit. Will report next meeting.

Prenatal program - grant approved by state. Three doctors and nurse practitioner will staff clinic. Patients will be both Medicaid and those with no insurance who will be required to pay on sliding fee scale. Clark Memorial Hospital will help with costs for lab test and delivery fees for those uninsured patients. Clinic is tentatively scheduled to open in March.

NEW BUSINESS:


Election of Officers.

President - Dr. Howard
Vice President - Joe Jacobi
Secretary - Dr. Burke

Meeting Dates.

April 12
July 12
October 11
Budget meeting, June 7

The meeting was adjourned at 8:20 p.m.


Dr. James Howard
Board President

CLARK COUNTY BOARD OF HEALTH

MEETING, APRIL 12, 1995

The meeting was called to order at 6:30 P.M.

Present were Dr. James Howard, Bill Bridges, Joe Jacobi and Dr. R. Riehl.

Also present were Dr. Kevin Burke, Michael Meyer, James Kizer, Jerry Hall, and Betty Shields.

CENTRAL ALARM

Jerry Hall, Central Alarm supervisor, was introduced. Mr. Hall explained operation of the 911 system. Dr. Burke stated he would like to implement use of a grid map system to dispatch emergency agencies. 9-1-1 service is financed through user fees collected on telephone bills. As of 4-16-95 Central Alarm is a county department. Training and certification of dispatchers is accomplished through APCO, a national organization for certification and training. Mr. Hall requested Board guidance on the following issues:

1. Stat Flight requested to install a direct telephone line at no cost to Clark Co. in the 911 office. The Board approved the arrangement with the stipulation that Skycare be notified and afforded the same arrangement.

2. Central Alarm has been requested to Monitor additional private alarms. Currently six locations are monitored at no charge. The Board felt that the issue should be explored further but at a minimum charges should be established if the service was continued. Private alarm companies are available to provide this service and Central Alarm would be stressing existing resources.

3. Mr. Hall reported the condition and size of the building Central is located in is inadequate. He requested the Board consider this issue if other space becomes available in the future.

4. Mr. Hall questioned how often he should report to board? The Board stated Dr. Burke could report on the routine activities and They would request Mr. Hall to attend when issues warranted his presence.

ANNUAL REPORT

Mr. Meyer distributed the Annual Report and highlighted

several areas of increase in services provided such as the increase in the temporary food service inspections.

PRE-NATAL CLINIC

The Clinic began treating patients March 27, 1995. The estimated caseload will be 500 women. The deliveries will be done by Dr. Tom Miller, Dr. Karen Miller and Dr. Mahuè. Funding will be from grants and Medicaid.

TIRE FIRE

Dr. Burke reported on a scrap tire pile at an abandoned warehouse on Decker Lane. The tires were ignited about noon on Friday and the fire under control late Saturday. The fire was difficult to manage because of the structure and the lack of a water supply on site. The effort involved numerous fire departments and emergency response agencies.

ESSROC

Dr. Burke reported on the Public meeting IDEM held for comment on ESSROC's permit application to burn tires as a fuel in their cement kilns. He made a statement at the meeting requesting that a condition of the permit require testing before burning tires and when burning tires to compare emission levels then consider this factor in issuing the permit. He also requested the list of emissions to be tested be expanded. IDEM will extend the comment period for additional time before making a final decision.

EMERGENCY PLANNING

Dr. Burke would like to hold meeting with heads of emergency agencies. Joe Jacobi would like Dr. Burke to research the Boards' exposure to liability. Jim Kizer stated the county carries an insurance policy on the Board.

HEPATITIS A

Dr. Burke considered actions taken to offer IG to patrons of Arby's restaurants potentially exposed to Hepatitis A within the scope of the Health Officer's duties. He apologized for not notifying the Board President and assured he would in the future if similar situations arise.

OLD BUSINESS

Audit - A private accounting firm was employed to audit Department cash collections. They found no discrepancies for


September 1994-January 1995. Periodic audits will continue to be conducted to assure procedures in place are working.

Sewer Connections - Questions continue to arise on how to handle mandates to connect to Public sewers when available to dwellings utilizing on site disposal systems. A committee was appointed (Mike Meyer, Joe Jacobi, Scott Wilson and Dr. Burke) to develop a policy to submit to the Board.

NEW BUSINESS

David and Carolyn Stone have a permit for a campground at their Rivers Edge development. Because of some differences in as built compared to approved plans the Indiana State Department of Health has notified Stones' that they are revoking their permit and they must resubmit the plan. The Stones are in the process of opening restaurant in a converted mobile home and securing a permit for same from our office. The restaurant is required to have its own on site sewage system and as with any commercial system must be approved by the ISDH. Until such time as the new system is approved and installed the restaurant will be required to operate by regulations that a mobile food unit must comply with including no restroom facilities or inside seating. Staff will monitor operations to assure compliance wit all applicable regulations.

There being no further business the meeting was adjourned at 9:00 P.M.


Dr. James Howard, D.V.M.
Board President

CLARK COUNTY HEALTH DEPARTMENT
BOARD MEETING
JUNE 14, 1995

PRESENT:

Board Members, James Howard, D.V.M., Joseph Jacobi Sr., Dr. Richard Riehl, Kathryn Raines, Bill Bridges.

ALSO PRESENT:

James Kizer, Jerry Hall, Dr. Kevin Burke, Mike Meyer and Betty Shields.

The meeting was called to order at 6:35 P.M. Minutes of the previous meeting were read and approved.

BUDGET:

The budget for FY 96 was presented. The County Council requested the budget be submitted with 10% salary increases and all other line items remain the same as in the FY95 budget. Discussion and explanation of line items ensued. Mr. Meyer explained approximately 2/3 of revenue is from grants and the remainder from property tax and fees. A motion was made and seconded to approve the budget. A unanimous vote carried the motion. The budget will be presented to the Commissioners on July 18, 1995. Mr. Meyer expressed concern that revenue from property tax has declined in the last three years. Dr. Burke suggested composing a letter to the Council stating services now offered and emphasizing the need to fund the department at an adequate level. Mr. Jacobi suggested contacting Council Members individually to assess them of the concerns. Mr. Meyer stated that Contracts with the individuals involved with the Safety Plan would continue to be funded directly from the Public Safety Fund.

OLD BUSINESS:

The Health Department and the Emergency Management Agency are sponsoring a meeting to review emergency response as it relates to health issues. The meeting will be held at Hoosier Valley at 9:00 A.M. on June 28, 1995.


Central Alarm - Fees for monitoring private alarms were discussed. \$50.00 per month is an estimate of charges in the private sector for this service. Discussion was held regarding the need for an ordinance to deal with the issue. No further action was taken.

NEW BUSINESS:

Odors - Dr. Burke reviewed the Departments' response to odor complaints. If odors are caused by a source that can cause a chemical or biologic hazard to humans orders of abatement may be issued. The department cannot regulate nuisance odors.

Charlestown High School - Dr. Burke reviewed correspondence he prepared to send to the Greater Clark School Board. He has placed a deadline for correction of the humidity and CO2 problems for this August. If test results exceed standards he will move to condemn those classrooms affected.

There being no further business the meeting adjourned at 7:50 P.M.


James Howard D.V.M.
President of the Board

CLARK COUNTY BOARD OF HEALTH
Meeting Minutes July 12,1995
1216 Akers Ave. Jeffersonville, IN

Board members present: Dr. James Howard, Rhonda Croudep, Bill Bridges, Joseph Jacobi, Dr. Richard Riehl.

Also present were:

James Kizer, Dr. Kevin Burke, Michael Meyer and Betty Shields.

The meeting was called to order at 6:30 P.M.

The minutes of the previous meeting were approved as submitted.

SEWER CONNECTIONS AND RESIDENTIAL ON SITE SEWAGE DISPOSAL:

Mr. Jacobi presented a draft plan of revisions to the Sanitary Code as it relates to on site residential sewage disposal systems. The changes proposed would add definition to the Code and better define circumstances where on site systems should be abandoned and connected to a public sewer. After some discussion and revision the Board instructed its' Attorney Mr. Kizer to prepare the document as an amendment so that action could be taken at the October 11,1995 meeting. The amendment will require proper publication, a public hearing and final adoption by the County Commissioners. The Board voted unanimously to proceed with preparation of the amendment.

OLD BUSINESS:

Dr. Burke reported that a Mock disaster drill was being planned for September 16,1995. The Health Department is responsible for coordinating any health related agencies in the County including ambulance services, hospitals and long term care facilities. The drill is to assess the ability to respond to incidents that involve multiple victims at the same time. The drill is being planned in conjunction with the Clark County Emergency Management Agency.

Greater Clark Schools have not responded to the letter Dr. Burke sent them concerning indoor air quality at Charlestown High School. The classrooms are scheduled to be retested August 25,1995.

Ambulance Service: Dr. Burke reported the first responder program is progressing with several individuals having completed training. Automatic de-fibrillation equipment is being evaluated and should soon be ordered. The standards for ambulance services are nearing completion. Dr. Burke stated he did not think the County owned ambulance service was a high priority at the present. The current private providers appear to be meeting the countys' needs.

NEW BUSINESS:

Mr. Kizer's contract expired in April. He requested a new contract to expire at the end of the Health Departments' fiscal year December 31,1996. He proposed the terms would be the same. The Board voted unanimously to approve the contract.

Dr. Burke reviewed the current policy on TB Screening in schools. After reviewing Clark County TB statistics he proposed to still test new enters into the schools including kindergarten children and transfers. He also recommended repealing the requirements for 15 year olds to be screened. The schools have covered the costs of screening and he requested that the Health Department pay half the expense of testing from funds that are restricted for that purpose. Mr. Kizer stated that the departments' rules and regulations will need to be amended. He will prepare those amendments for the October 11,1995 meeting.

Dr. Burke reported the County Commissioners were researching the use of Public Safety Funds to donate to the Clark County Healthcare Clinic. The Clinics' grant arrangement with IU expires October 1,1995 and \$90,000 will need to be raised to keep the clinic operating at current levels.

Dr. Burke reported 911 Personnel have completed their certification exam. Eleven individuals passed and will be certified. This is the first step to the dispatchers being able to provide medical information to callers in emergency situations.

There being no further business the meeting was adjourned at 7:30 P.M.


James Howard D. V.M.
Chairman

CLARK COUNTY BOARD OF HEALTH MEETING
September 13, 1995
PRIVATE DINING ROOM CLARK MEMORIAL HOSPITAL
JEFFERSONVILLE, IN.

The meeting was called to order at 6:30 P.M. by Dr. Howard. The minutes of the previous meeting were distributed. Dr. Riehl made a motion to accept the minutes and Mr. Jacobi seconded the motion. The motion carried unanimously.

Board Members Present: Dr. James Howard, Bill Bridges, Joseph Jacobi, Dr. Richard Riehl, Dr. Charles Kemper and Kathryn Raines.

Health Department Staff present: James Kizer, Dr. Kevin Burke and Michael Meyer.

Dr. Howard opened the floor to discussion of the method of sewage disposal to be utilized in the Steeplechase Subdivision. Mr. Steve Voelker representing Jay Applegate objected to the public notification of the meeting, the process that was to be used to explain facts of the subject and stated he thought Dan Moore representing Mr. Tom Galligan should step down because of conflicts of interest.

Dr. Howard stated this was not a court of law and proceeded with the meeting. Jim Kizer, Health Board Attorney, stated that in his opinion proper notification of the meeting had been made and both parties properly notified.

Mr. Meyer stated that when the subdivision was platted by the Clark County Planning Commission the primary method of sewage disposal was to be through a collection system and treatment at the T.G. Watson Wastewater Plant. The department had provided a memo stating that if this method of disposal was unavailable on site disposal would be considered for each lot. At his point Mr. Jay Applegate's position is that sewers are not available and Mr. Galligan states he can accept the sewage and dispose of it properly.

Dan Moore presented information to the Board from several sources outlining a plan to collect sewage from dwelling in the development and transport it to the Oak Park Conservancy District for treatment. Engineer George Lanz presented documentation outlining the stages of completion of the plant and associated sewer line and lift stations. Mr. Galligan stated he has a certificate of territorial authority for the area and sewers in this development are critical to serving the remainder of the area.

Mr. Voelker then stated that Mr. Applegate owns the sewer lines in his previous developments and the Indiana Department of Environmental Management in a letter dated August 7, 1995 would

not issue a construction permit for a fifteen inch sewer line that was included in plans for the Steeplechase 4 subdivision. He also questioned the availability of the sewer and the safety of transporting the sewage by truck to the Oak Park Plant.

Mr. Jim Kizer then requested both parties to summarize what it was they wanted the Board to do.

Mr. Moore stated his client wanted the Board not to issue on site disposal permits in the Sections of Steeplechase that had been previously committed to tap on to the T.G. Watson Plant. His position is the sewer is available.

Mr. Voelker stated Mr. Applegate wants the Board to issue on site permits for septic systems until the plant is in full operation. Mr. Voelker stated Mr. Applegate was ready for a permit and would the Board we issue one?


Mr. Moore pointed out that the plans should be consistent with the previously approved plans as submitted to the Clark County Plan Commission. He also asked if the Health Dept. had a list of those dwellings that were ready to require sewage disposal in the effected areas. Mr. Meyer stated the department does not regulate those tap ons to sewers and would have no need for a list of that type.

Mr. Voelker questioned what the Boards' involvement would be in requiring connections to the sewer expansion currently under construction in the Memphis area.

Mr. Applegate stated that he has always agreed to everything required of him by the Board of Health. He is still willing to install sewer lines in his developments as he has done in the past.

The parties having concluded their presentations left the meeting. The Board continued to discuss the issue but came to no conclusion. Mr. Jacobi made a motion to instruct the department to hold permits for on site systems in Steeplechase sections 4 & 5 until further action by the Board. Dr. Riehl seconded the motion. The motion carried unanimously.

There being no further business the meeting was adjourned at 8:05 P.M.


James Howard D.V.M.
President of the Board

**CLARK COUNTY BOARD OF HEALTH MINUTES
OCTOBER 11, 1995**

The meeting was called to order at 6:38 P.M.

Board members present were Dr. James Howard, Dr. Charles Kemper, Bill Bridges and Joseph Jacobi, Sr.

Also present were Dr. Kevin Burke, J. Michael Meyer III, James Kizer and Betty Shields.

Minutes of the previous meeting were read and approved as submitted.

Old Business:

Charlestown High School - Excessive CO2 levels detected in classrooms tested in September had returned to acceptable levels during follow up testing in October. The School Board had installed power ventilators to increase air circulation. In addition the contract to modify the heating and air conditioning system is in place. The contractor has guaranteed the school will meet indoor air quality standards when the renovation is completed by the start of class in the fall of 1996.

Public Safety Plan - Dr. Burke reported all dispatchers are now nationally certified. The next level of certification will enable them to provide pre-arrival instructions until other responders arrive on the scene. He also reported work continues to coordinate the First Responder program with the fire departments.

Steeplechase IV Subdivision - Mr. Applegate and Mr. Galligan have met since the last Board meeting in an effort to resolve the sewage disposal plans for this development. IDEM is holding construction permits for clarification of information and submittal of an additional application fee. The residential sewage disposal rule 410 IAC 6-8.1 will allow the utility to provide a temporary holding tank for the dwellings for up to one year while the sewer is being constructed. If the utility agrees to maintain and pump and haul the sewage from any dwelling Mr. Applegate sells this would allow him to move forward with the development. The Board instructed Mr. Meyer to communicate this option to the parties involved.

Budget - The County Council approved the budget as submitted with the only change in salaries. The proposed increase at this time is \$1,000 per employee. The budget must next be submitted to the State Board of tax Commissioners for their final approval.

New Business:

Dr. Burke reviewed the departments' policy requiring environmental staff to receive certification. The requirement is not a standard in the state and sometimes makes recruitment and retention of employees more difficult. The Board advised Dr. Burke to make modifications that would allow for more flexibility in the operation of the department.

Methadone Clinic - Dr. Burke reported on his view of expansion of a methadone clinic that currently operates in Clark County. He was interviewed by the Courier -Journal in his capacity as a member of Clark Memorial Hospitals' quality control program. He also mentioned he was County Health Officer and the article seems to quote him in that capacity. He stated several concerns with the program one of which was the lack of medical help available at the clinic after hours. This forces patients to use the emergency room for care, which leads to numerous other problems. He also questions the effectiveness of the program to successfully treat drug addicts. The decision for expansion rests with the Indiana State Department of Health.

There being no further business the meeting was adjourned at 7:40 P.M.

The next meeting was scheduled for January 10, 1996 at 6:00 P.M.

Submitted by:


James Howard D.V.M.
President of the Board

**CLARK COUNTY BOARD OF HEALTH
MEETING MINUTES
NOVEMBER 29, 1995**

The meeting was held at the Health Department 1216 Akers Ave. Jeffersonville IN.
and called to order at 6:00 P.M.

Board members present were: Dr. James Howard, Kathryn Raines, Bill Bridges and Dr. Richard Riehl.

Also present were: James Kizer and J. Michael Meyer III.

Old Business

Mr. Meyer reported that progress had been made toward IDEM approval of plans for sewer construction in Steeplechase Section IV. Mr. Applegate continues to express concern with the high monthly rate for service that the utility regulatory commission has mandated. Mr. Galligan is investigating the possibility of adjusting the rate but no further information is available at this time.

New Business:

Mr. Kizer reported the Board needed to vote to encumber the balance of the money that is in the Safety Fund so it can be utilized in 1996. These funds are used to support the Public Safety Plan for Ambulance subsidies, first responder equipment, contracts, etc. Kathryn Raines made a motion to encumber the Safety Fund for use in 1996. Dr. Riehl seconded the motion. The motion passed unanimously.

Mr. Kizer then presented the proposed contracts for Dr. Burke, Mike Meyer and himself for their services to the safety plan. After some discussion Bill Bridges made a motion to approve the contracts as submitted. Dr. Riehl seconded the motion. The motion passed unanimously.

There being no further business the meeting was adjourned at 6:25 P.M.

SUBMITTED BY:


JAMES HOWARD D.V.M.